

The New College

(A Government Aided Minority Autonomous Institution)

Affiliated to the University of Madras &

Re-accredited by NAAC with 'A++' Grade - CGPA 3.61 out of 4

Recognised by UGC under section 2(f) & 12(B) of UGC Act,1956

Under the aegis of

Muslim Educational Association of Southern India(MEASI)



ESTABLISHED IN 1951

CALENDAR
2023-2024
Hijri : 1444 - 1445

Dr. M. ASRAR SHERIFF
Principal

Mr. ELIAS SAIT
Hon. Secretary & Correspondent

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PERSONAL MEMORANDUM

Name : _____

Class / Designation : _____

Register No. : _____

Department : _____

Date of Birth : _____

Name of the Parent : _____

Parent's Contact No : _____

Address : _____

Contact No. : _____

Residence Phone No. : _____

Institutional Email ID: _____

Blood Group : _____

Aadhar No. : _____

Name of the Staff

Mentor : _____

INVOCATION

**In the name of Allah,
the Beneficent, the Merciful**

Praise be to Allah, Lord of the worlds,
The Beneficent, the Merciful,
Owner of the Day of Judgement,
Thee alone we serve,
Thee alone we ask for help,
Show us the right path,
The path of those whom Thou has
bestowed favours.
Not the path of those who earn Thine anger,
Nor of those who go astray

Aa'meen (Al Qur'an: 1:1-7)

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிட நல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந்
தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே!! வாழ்த்துதுமே!!!"

– மனோன்மணியம் பெ. சுந்தரம்பிள்ளை

NATIONAL ANTHEM

*Jana Gana mana Adhinayaka Jaya he
Bharatha Bhagya - Vidhata
Punjaba Sindhu Gujaratha Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Ucchala Jaladhitharanga,
Tava Subhaname Jagetavasuba Hasisha mage
Gahe thavajaya gatha,
Jana Ganamangala - dayaka Jaya he
Bharatha Bhagya - Vidhatha
Jaya he Jaya he Jaya he
Jaya Jaya Jaya Jaya he
-Rabindranath Tagore*

TRANSLATION

*Thou art the ruler of the minds of all people,
Thou Dispenser of India's destiny.
Thy name rouses the hearts of Punjab, Sind,
Gujarat and Maratha,
Of the Dravida, Orissa and Bengal;
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of the Jamuna and the Ganges,
and is chanted by the waves of the Indian Sea.
They pray for thy blessing and sing thy praise.
The saving of all people waits in thy hand,
Thou dispenser of India 's destiny.
Victory, Victory, Victory to thee.*

NATIONAL PLEDGE

*India is my country;
all Indians are my brothers and sisters.*

*I love my country and I am proud
of its rich and varied heritage.
I shall always strive to be worthy of it.*

*I shall give my parents, teachers
and all elders respect and treat
everyone with courtesy.*

*To my country and my people,
I pledge my devotion.
In their well-being and
prosperity alone lies my happiness.*

VIRTUES OF KNOWLEDGE

*Acquire knowledge, for it enables
its possessor to distinguish
what is forbidden from what is not.*

It lights the way to Heaven;

It is our friend in the desert;

Our society in solitude;

Our companion when bereft of our friends;

It guides us to happiness;

It sustains us in misery;

It is our ornament in the company of friends;

It serves as an armour against our enemies.

Prophet Muhammed
(Peace be upon him)

VISION & MISSION

VISION

To promote educational and economic equity by helping aspiring and underprivileged youth gain access to quality education and to nurture them into successful model citizens of the country.

MISSION

To follow a 5E holistic development approach that strives to

- **ELEVATE** *underprivileged students with affordable education*
- **EDUCATE** *through a qualitative platform and updated pedagogy*
- **EMPOWER** *the students by instilling right values, skills and confidence*
- **ENGAGE** *students in real life situations and transform them into responsible leaders of tomorrow*
- **EXCEL** *in all aspects of governance, education and development.*

CORE VALUES

- *Inclusivity*
- *Student Centric*
- *Excellence*
- *Leadership Development*

College Crest



The Crescent and the Star in the College Crest represent progress & light and also embody **Islamic Culture**.

The Lotus represents **Indian Culture**.

The Torch represents **enlightenment & knowledge** and the Palm represents **sweetness & fruitfulness**. The Arabic verse is a prayer which means “**My Lord, increase me in knowledge**”.

The background colours of the college crest are green and red. The green colour indicates **Prosperity** and the red colour **Sacrifice**.

CONSTITUTION OF INDIA

The Preamble of the Constitution of India read as follows:

*“WE, THE PEOPLE OF INDIA,
having solemnly resolved to constitute India into a
SOVEREIGN, SOCIALIST, SECULAR, DEMOCRATIC, REPUBLIC
and to secure to all its citizens:*

JUSTICE social economic and political;

LIBERTY of thought, expression, belief, faith and worship;

**EQUALITY of status and of opportunity and to promote among
them all**

**FRATERNITY assuring the dignity of the individual and the unity
and integrity of the Nation;**

IN OUR CONSTITUENT ASSEMBLY this twenty-sixth day of
November 1949,

**Do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES
THIS CONSTITUTION**

FUNDAMENTAL RIGHTS (General Nature)

- (a) Right to Equality (Articles 14, 15, 16, 17 and 18)*
- (b) The Right to Freedom (Articles 19, 20, 21 and 22)*
- (c) The Right against Exploitation (Articles 23 and 24)*
- (d) The Right to Freedom of Religion (Articles 25, 26, 27 and 28)*
- (e) Cultural and Educational Rights (Articles 29 and 30)*
- (f) The Right to Constitutional Remedies (Articles 32 and 32-A)*

FUNDAMENTAL DUTIES (ARTICLE 51-A)

It shall be the duty of every citizen of India

(a) to abide by the constitution and respect its ideals and institutions, the National Flag and National Anthem;

(b) to cherish and follow the noble ideals which inspired our national struggle for freedom;

(c) to uphold and protect the sovereignty, unity and integrity of India;

(d) to defend the country and render national service when called upon to do so;

(e) to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women;

(f) to value and preserve the rich heritage of our composite culture;

(g) to protect and improve the natural environment including forests, lakes, rivers and wild life and to have compassion for living creatures;

(h) to develop the scientific temper, humanism and the spirit of inquiry and reform;

(i) to safeguard public property and to abjure violence;

(j) to strive towards excellence in all spheres of individual and collective activity so that the national constantly rises to higher levels of endeavour and achievement.

(k) who is a parent or guardian to provide opportunities for education to his child or, as a case may be, ward between the age of six and fourteen years.

CONTENTS

1	Introduction	1
2	MEASI & its Institutions	4
3	Role of Honour - MEASI	5
4	From the Desk of the Principal	7
5	From the Desk of the Hon. Secretary & Correspondent	8
6	Milestones	9
7	Role of Honour - Principals	15
8	College Administration	16
9	Academic & Administrative Responsibilities	17
10	Governing Body	18
11	Academic Council	19
12	Board of Studies	21
13	Finance Committee	22
14	College Council	23
15	Centre for Students' Affairs	23
16	School of Excellence	24
17	Internal Quality Assurance Cell (IQAC)	25
18	CMRI	26
19	IIEC	27
20	Career Guidance and Placement Cell	28
21	Competitive Examination Cell	29
22	New College Social Service	29
23	Non-statutory Committees	33
24	Programmes offered, Sanctioned Strength & Eligibility	39
25	Teaching Faculty (Aided Stream - Shift I)	47
26	Non-Teaching Staff (Aided Stream)	62
27	Teaching Faculty (Self-financing Stream - Shift II)	64
28	List of P.h.D. Supervisors	83
29	Qualification of Teaching Staff	84
30	Non-Teaching Staff (Management)	86
31	Office of the Controller of Examinations	89
32	New College Hostel	90
33	Fees and Regulations	93
34	Scholarship	100

35	Rules & Regulations - Attendance & Leave of Absence	102
36	General Code of Conduct for Students	105
37	Library Rules & Regulations	114
38	Physical Education	117
39	NEST	117
40	Deeniyath & Moral Instruction Classes	117
41	E Urdu Center	118
42	New College Staff Association	119
43	New College Students' Union & Sectional Association	119
44	Examination & Evaluation CBCS	124
45	Academic Schedule	131
46	Calendar	134
47	Important Contact Details	160
48	Intercom Directory	161
49	Time Table	164
50	Notes	165

Introduction

The establishment of The New College in 1951 marks an important milestone in the educational empowerment and renaissance of the Muslim minority community in Tamil Nadu. The college was founded as a solution for the dearth of higher education opportunities for the members of the Muslim community in Southern India. The Muslim Educational Association of Southern India (MEASI), the parent body of the college, started its educational activities in 1902 drawing inspiration from visionary reformers of the community like Sir Syed Ahmed Khan. The college started functioning in a colonial-era building available in the 'Association Gardens' on 2 July 1951 after securing affiliation from the University of Madras. It was named after one of the constituent colleges of the University of Oxford in the United Kingdom, founded in 1379.

The College offered only Pre-University Courses in the early years after its inception. It started offering Undergraduate programmes in 1956 with the introduction of B.A. programme in History, Politics and Economics and B.Sc. programme in Mathematics, Chemistry & Zoology. The first postgraduate programme (M.A., Arabic) was introduced in 1965. Today the college offers 29 UG, 15 PG, 7 M.Phil. and 11 Ph.D., programmes in two shifts with a combined student strength of 6500. Although the college was established with the primary aim of educationally empowering the Muslim community, its doors have been open to aspiring students from all communities from across the country and abroad.

The college became Autonomous in 2007. It has faced four cycles of the NAAC (National Assessment and Accreditation Council) accreditation, and has been placed at A++ Grade (CGPA 3.61 out of 4) in the fourth cycle. The college has been participating in NIRF ranking and is currently placed in the rank band of 151 to 200. The Internal Quality Assurance Cell (IQAC) of the college is responsible for preparing the institution for various assessments, rankings and accreditations. As an autonomous institution, the college periodically revises its curriculum taking into account the

local, regional, national and international needs, and the changing employment opportunities available for the freshers across the globe.

The college actively involves its students in various curricular and co-curricular activities with the objective of making them well-rounded individuals and responsible citizens. The Social Service wings of the college like the NSS, NCC, Rotaract Club, Citizen Consumer Club, NEST, Red Ribbon Club, Youth Red Cross and Departmental Outreach clubs have been engaging in various social and developmental initiatives in the neighbourhood areas of the college and adopted villages. The college adopted five villages under the Unnat Bharat Abhiyan scheme. All the social service activities of the college are coordinated by the New College Social Service (NCSS) centre.

The Career Guidance and Placement Cell regularly organises employability skills training programmes and arranges campus recruitment drives for the outgoing students. A course on Employability Skills is offered to all the first year UG students with the objective of orienting them towards their career plans and to prepare them for campus placement in their final year. The Competitive Examination Cell of the college also provides training to aspiring students for various competitive examinations for job and higher studies in collaboration with different departments.

The facilities available in the campus also include a hostel with capacity of over 550 students. Besides providing modern amenities like spacious rooms, clean and hygienic bathrooms for the boarders, the new college hostel premises are beautified with lush green lawns and gardens. The other green initiatives in the hostel campus include a biogas plant, a grey water recycling plant, an organic vegetable garden, and a RO plant.

The New College library is one of the largest college libraries in the state with over 1.4 lakh books in different categories. The library is digitised with an Integrated Library Management System. In addition to general and subject related books, reference section, books and materials for competitive examinations, magazines, and scholarly journals, the library provides internet browsing facility and access to digital resources. The Book bank

facility available in the library allows financially backward students to borrow and keep up to six books for the entire semester.

The sports amenities available in the campus include a spacious playground with facilities for almost all popular games, and a Gymnasium for fitness training and practice. Sports meets are conducted by the college every year to identify and nurture talented students in sports and games. Besides, students of the college are encouraged to participate in various sports events conducted at University, State and national levels. A few of our students have also been attending international level competitions. Recently, the college has modernised its basketball court, badminton court and cricket nets. An international standard indoor facility for Table Tennis is under construction in the campus. The college admits students under sports quota every year and provide them free education and free boarding and lodging.

In addition to preserving the green cover in the campus, the college has set up elaborate provisions for rain water harvesting, solar electricity generation, and an effluent treatment plant. The flora in the campus is provided with labels containing scientific and vernacular names and QR codes for further details. The herbal garden in the campus has rare species of herbals from across the country.

The Innovation, Incubations and Entrepreneurship Centre (IIEC) of the college regularly conducts programmes to promote innovation, entrepreneurship, and IPR among the students. The college is a participating institution in the activities recommended by the Innovation Cell of the Ministry of Education, Government of India.

The management of the college is committed to upgrading the facilities and resources available in the campus taking into account the changing needs. The New College Alumni Association (NCAA) constantly supports the developmental activities of the college with the help of the illustrious alumni of the college. The Alumni Association office on the campus coordinates the Alumni Chapters in different places and organises various activities involving the alumni of the college.

MUSLIM EDUCATIONAL ASSOCIATION OF SOUTHERN INDIA (MEASI)

The Muslim Educational Association of Southern India (MEASI) was founded in 1902 and it was registered under the Act XXI of 1860. It is one of the Oldest Minority Educational Associations in Southern India. The association runs institutions that provide education from primary school to post-graduation and research.

INSTITUTIONS ESTABLISHED BY THE MEASI

Name of the Institution & Year of Establishment

1. The New College	1951
2. MEASI Matriculation Higher Secondary School	1985
3. MEASI Institute of Management	1987
4. MEASI Academy of Architecture	1997
5. MEASI Urdu Academy	1998
6. MEASI Institute of Information Technology	2001
7. MEASI College of Education	2004
8. MEASI C.A. Academy	2013

ROLE OF HONOUR - MEASI

PRESIDENTS:

1. Hon'ble. Mr. Justice. Hungerford Tudor Boddam 1902-1908
2. Nawab Syed Mohammed Sahib 1908-1910
3. Hon'ble. Mr. Justice. Sir Abdur Rahim 1910-1912
4. Hon'ble. Mr. Justice. Faiz Badruddin Tyabji 1912-1916
5. Sir Mohamed Habibullah Sahib 1916-1920
6. Nawab C. Abdul Hakim Sahib 1920-1924
7. Sir Mohamed Usman Sahib 1924-1925
8. Sir Mohamed Usman Sahib 1925-1935
9. Janab Haji Jamal Mohamed Sahib 1935-1941
10. Janab Haji M.A. Azeem Sahib, B.A., L.L.B(Cantab) 1941-1944
11. Khan Bahadur Jawad Hussain Khan Sahib, B.A. 1944-1945
12. Janab Malang Ahmed Batcha Sahib B.A. 1945-1947
13. Janab Haji Moulvi M. Nazir Husain Sahib 1947-1962
14. Janab M.S. Abdul Majid Sahib, B.A. 1962-1968
15. Janab A.K. Abdul Samad Sahib, B.A. 1968-1978
16. Janab A.A. Rasheed Sahib, M.A., Dip. in L.Tech (London) 1978-1982
17. Janab Alhaj T. Abdul Wahid Sahib, B.A., B.L. 1982-1982
18. Janab M. Mohamed Hashim Sahib 1982-1991
19. Janab U. Mohammed Khalilullah Sahib 1991-1997
20. Janab U. Mohammed Khalilullah Sahib 1997-2003
21. Janab K. Ameenur Rahman Sahib 2003-2011
22. Janab U. Mohammed Khalilullah Sahib 2011-2017
23. Janab H.H. Nawab Mohamed Abdul Ali Azimjah 2017-

JOINT SECRETARIES

1. Khan Bahadur H.M.A. Hadi Badsha Sahib 1902-1906
Janab Haji Mirza Hasheem Sahib Pahari
Janab Haji Moulvi Ziauddin Mohamed Sahib
2. Khan Bahadur H.M.A. Hadi Badsha Sahib 1912-1916
Janab Haji Moulvi Ziauddin Mohamed Sahib
Khan Bahadur Mohamed Safder Hussain Sahib
3. Janab M. Abdul Khuddus Basha Sahib 1907-1908
Janab Haji Moulvi Ziauddin Mohamed Sahib
Janab A. Hameed Hasan Sait Sahib
4. Janab Haji Moulvi Ziauddin Mohamed Sahib 1908-1910
Janab A. Hameed Hasan Sait Sahib
5. Janab A. Hameed Hasan Sait Sahib 1910-1914
Janab S.M.V. Osman Sahib
6. Janab A. Hameed Hasan Sait Sahib 1914-1919
Janab Mir Zynuddin Sahib

HON. SECRETARIES

1. Janab Mir Zynuddin Sahib 1919-1924
2. Janab A. Hameed Hasan Sait Sahib 1924-1927
3. Janab Haji M.A. Azeem Sahib, B.A., L.L.B. (Cantab) 1927-1933
4. Janab Mohamed Hasan Chida Sahib 1933-1935
5. Dr. Hamid Ali Sahib 1935-1936
6. Janab Malang Ahmed Batcha Sahib, B.A. 1936-1945
7. Janab Basheer Ahmed Sayeed Sahib, M.A., B.L. 1945-1949
8. Janab M.S. Abdul Majid Sahib, B.A. 1949-1952
9. Janab B. Abdul Gadir Sahib 1962-1965
10. Janab A.A. Rasheed Sahib, M.A., Dip. in L.Tech(Lon) 1965-1978
11. Janab A.J. Abdul Razak Sahib, B.A., B.L. 1978-1988
12. Janab K.V.M. Abdul Kareem Sahib 1988-1991
13. Janab U. Mohamed Khalilullah Sahib 1991-1997
14. Janab S.C.M. Jamaldeen Sahib 1997-2003
15. Janab H.M. Shamsudeen Sahib 2003-2011
16. Janab A. Mohammed Ashraf Sahib 2011-2017
17. Janab T. Rafeeq Ahmed 2017-2020
18. Janab Elias Sait 2020-

From the desk of the Principal

Dear Students,

I am happy to release the handbook for the academic year 2023-24. The basic aim of this handbook is to inform the academic schedule for the year, 2023-24, and the details of the facilities and services offered by the college to its students.

Our college has passed through several important milestones in its over seven-decade long journey. The college which started as institution offering Pre-University Course in 1951 is now offering 29 UG, 15 PG, 7 M.Phil., and 11 Ph.D., programmes in various disciplines in aided and self-financing streams. Besides, most Departments in the college are offering value added courses to enhance the employability of students. The college faced four cycles of NAAC accreditation and we are currently holding A++ Grade (CGPA 3.61/4). The college is also ranked in the rank band of 151-200 by the National Institutional Ranking Framework (NIRF).

The college became autonomous in 2007 and has been following the Choice Based Credit System from 2008-09 academic year. As an autonomous institution, we periodically revise our curriculum keeping in mind the changing employment scenarios and the local, regional, national and international needs. The college introduced Learning Outcome Based Curriculum Framework in 2020-21 academic year. The changing curriculum and the recent developments in teaching, learning and evaluation also resulted in significant improvements in the infrastructural facilities in the campus, including the ICT facilities in the classrooms.

The college gives optimum importance to developing demonstrable skills in all its UG and PG students. Our dream is to enable all the students joining the college to leave the campus after completing their studies with an offer letter for employment or an assured admission for higher studies. Let us all strive together to bring in greater changes in the institution in the days to come. Best wishes!

*Dr. M. Asrar Sheriff, M.Sc., M.Phil., Ph.D.
Principal*

From the desk of the Honorary Secretary & Correspondent

Dear Students,

I am happy to welcome you to The New College campus. You have chosen an institution that has completed over seven decades of matchless service to aspirants of higher education from India and abroad. This college was established in 1951 by the Muslim Association of Southern India (MEASI). The parent body of the college (MEASI) started its educational activities as early as 1902. The visionary leaders who founded this institution envisioned that this college will serve as a catalyst for social and economic development of the society in general and the minority Muslim community in particular.

Keeping in mind the vision of empowering the members of the minority communities and financially backward sections of the society, the college offers quality education at an affordable cost. The admission procedure followed in the college is fair and transparent, and the college does not collect any capitation fee for any programmes. Even while providing affordable education, the management of the college is keen on regularly upgrading the teaching, learning and research facilities in order to meet the requirements of the changing times.

I would urge you to make extensive use of the resources and facilities available in the campus for planning and securing a career suitable to your skills and aptitude. In addition to providing you quality education in your subject, we are committed to facilitate your smooth transition from campus to career by holding employability skills training programmes and campus recruitment drives.

You will always be remembered as a student of this college. Therefore, with your character, conduct and behaviour, you are expected to be a role model to others. I wish you all the best.

Elias Sait,
Hon. Secretary & Correspondent

MILESTONES

1951	<ul style="list-style-type: none"> □ The New College was granted affiliation by the university of Madras on 29th March. □ Sri C. Rajagopalachari, Home Minister of Government of India, Inaugurated the College on 2nd July. □ Prof. J. Franco took over as the First Principal of The New College.
1952	<ul style="list-style-type: none"> □ Nazir Hussain Hall (Science Block) opened on 28th July.
1954	<ul style="list-style-type: none"> □ University of Madras granted permanent affiliation to Pre-University programmes in Mathematics, Physics, Chemistry and Natural Science (Botany & Zoology). □ Burma Malaya Block opened by Sri Kamaraj Nadar chief Minister on 18th July.
1956	<ul style="list-style-type: none"> □ Introduced B.A. (History & Politics, Economics) and B.Sc., (Mathematics, Chemistry & Zoology). □ Foundation stone laid for New College Mosque
1959	<ul style="list-style-type: none"> □ Introduced B.Sc., (Physics). □ Extension to Burma-Malaya Block opened on 24th December. □ New College Mosque Inaugurated.
1962	<ul style="list-style-type: none"> □ Introduced B.Sc., (Botany).
1965	<ul style="list-style-type: none"> □ Introduced M.A., (Arabic), the first Postgraduate Programme.
1966	<ul style="list-style-type: none"> □ Started Evening Shift.
1967	<ul style="list-style-type: none"> □ Introduced 2nd Batch of Chemistry. □ Introduced B.Com., (General).
1968	<ul style="list-style-type: none"> □ Established the Centre for Islamic Studies and Research.
1969	<ul style="list-style-type: none"> □ Introduced B.A., (English Literature). □ Introduced M.A., (Economics). □ Foundation stone laid for Administrative Block.
1970	<ul style="list-style-type: none"> □ Introduced B.A., (Philosophy).
1971	<ul style="list-style-type: none"> □ Introduced M.Com., (General). □ Introduced M.Sc., (Zoology).

1971	<ul style="list-style-type: none"> □ Introduced B.A., (History & Economics) in the Evening Session □ Introduced B.Sc., (Mathematics, Chemistry and Physics) in the Evening Session.
1972	<ul style="list-style-type: none"> □ M.Sc., (Chemistry) Laboratory Building opened on 21st December. □ Introduced M.Sc., (Chemistry).
1975	<ul style="list-style-type: none"> □ B.A (Philosophy) Programme was converted to B.A (Social Science) □ Introduced M.Phil., in Chemistry □ The College celebrated its Silver Jubilee
1976	<ul style="list-style-type: none"> □ Introduced B.A., (Corporate Secretaryship) □ Administrative Block inaugurated by Smt. Indira Gandhi, Prime Minister of India (14th February).
1978	<ul style="list-style-type: none"> □ B.A. (Social Science) converted to B.A (Sociology) □ Introduced Ph.D in Chemistry
1981	<ul style="list-style-type: none"> □ Introduced M.Phil., & Ph.D. in Zoology
1982	<ul style="list-style-type: none"> □ Introduced B.A., (Arabic Literature)
1983	<ul style="list-style-type: none"> □ Introduced M.Phil., & Ph.D (Part Time) in Commerce □ Introduced M.A. (Tamil)
1984	<ul style="list-style-type: none"> □ Introduced B.Com., (General) in the Evening Shift
1985	<ul style="list-style-type: none"> □ Introduced M.Phil., in English
1987	<ul style="list-style-type: none"> □ Introduced B.Sc., (Computer Science). □ Library Building declared open by Shri. Rajiv Gandhi, Prime Minister of India on 22nd December.
1988	<ul style="list-style-type: none"> □ Introduced B.Sc., (Computer Science) in the Evening Shift. □ Established IGNOU (Indira Gandhi National Open University) study centre in the campus. □ Language Block opened on 4th August
1989	<ul style="list-style-type: none"> □ Introduced M.Phil., in Economics. □ Established Youth Red Cross and Rotract Club (7 july)
1990	<ul style="list-style-type: none"> □ Introduced two more batches of B.Sc., (Computer Science in the Evening Shift.

1992	<ul style="list-style-type: none"> □ Introduced B.E.S (Bachelor of Electronic Science) in the Evening Shift. □ Extension Counter of Indian Overseas Bank opened in the campus.
1993	<ul style="list-style-type: none"> □ Introduced M.Phil., in Tamil □ Introduced Master of Computer Application (M.C.A) □ Introduced B.Sc., (Microbiology) in the Evening Shift.
1994	<ul style="list-style-type: none"> □ Introduced Bachelor of Business Administration (B.B.A.) in the Evening Shift. □ Foundation Stone laid for Hajee Anaikar Abdul Shukoor Auditorium.
1995	<ul style="list-style-type: none"> □ Introduced M.Phil., in Arabic. □ Introduced B.Sc., (Bio-chemistry) in the Evening Shift. □ Introduced B.Sc., (Visual Communication) in the Evening Shift. □ Established Institute of Soil Biology (29th November) □ Inaugurated Hajee Anaikar Abdul Shukoor Auditorium (21st November).
1997	<ul style="list-style-type: none"> □ Introduced M.A., (History) in the Evening Shift. □ Introduced Bank Management (B.B.M) in the Evening Shift. □ Introduced M.A., (Corporate Secretaryship) in the Evening Shift.
1998	<ul style="list-style-type: none"> □ Introduced Ph.D., in Arabic. □ Introduced Bachelor of Computer Application (B.C.A) in the Evening Shift.
1999	<ul style="list-style-type: none"> □ Inaugurated the Computer Science Block (23rd June). □ Introduced M.Sc., (Computer Science) in the Evening Shift. □ Introduced the 2nd Batch of Bachelor of Computer Application (B.C.A) in the Evening Shift.
2000	<ul style="list-style-type: none"> □ Introduced Full Time Ph.D., in Tamil.
2001	<ul style="list-style-type: none"> □ Introduced B.Sc., (Information System and Management (B.I.S.M).

2001	<ul style="list-style-type: none"> □ Introduced the 3rd Batch of Bachelor of Computer Application (B.C.A) in the Evening Shift. □ Introduced M.Sc., (Information Technology) in the Evening Session. □ Introduced Full Time P.hD., in Commerce.
2002	<ul style="list-style-type: none"> □ The College celebrated its Golden Jubilee from 16th to 19th January. □ Inaugurated MEASI Centenary Building. □ Introduced Ph.D., (Full Time & Part Time) programme in Economics.
2003	<ul style="list-style-type: none"> □ Inaugurated N.M. Zakariah Hall .
	<ul style="list-style-type: none"> □ B.A., (Corporate Secretaryship) renamed as B.Com., (Corporate Secretaryship).
2004	<ul style="list-style-type: none"> □ Introduced M.Sc., (Biotechnology)
2005	<ul style="list-style-type: none"> □ The College was accredited with B++ Grade by NAAC (1st Cycle). □ Introduced M.Com., (Corporate Secretaryship). □ Introduced M.Sc., (Visual Communication) in the Evening Shift.
2007	<ul style="list-style-type: none"> □ The college was granted Autonomous status by the UGC □ Teaching Faculty Lounge inaugurated on 20th August.
2008	<ul style="list-style-type: none"> □ B.I.S.M. renamed as B.Com., (I.S.M). □ B.B.M. renamed as B.Com., (Bank Management).
2009	<ul style="list-style-type: none"> □ Inaugurated MEASI Hostel Block for professional courses on 15th October. □ Established Biotechnology Entrepreneur Development Cell.
2010	<ul style="list-style-type: none"> □ Introduced M.Sc., (Mathematics) in the Evening Shift. □ The College was re-accredited with “A” Grade (CGPA of 3.18 out of 4) by NAAC.
2013	<ul style="list-style-type: none"> □ Autonomous status extended by UGC till 2016. □ College sports Pavilion funded by UGC inaugurated. □ MEASI Diamond Jubilee Building inaugurated on 20.12.2013. □ Introduced B.Sc., (Biotechnology).

2014	□ Introduced Part Time Ph.D., in English
2015	<ul style="list-style-type: none"> □ The College applied to NAAC for 3rd Cycle re-accreditation. □ Introduced M.Sc., (Physics) and B.A., (Urdu) in the Evening Shift. □ Introduced Full Time Ph.D., in English. □ Dr. A.P.J. Abdul Kalam, Former President of India, visited the College and delivered the Graduation Day Address (11th April). □ MEASI Health Centre was inaugurated in the campus (15th April).
2016	<ul style="list-style-type: none"> □ The College was re-accredited with “A” Grade (CGPA of 3.08 out of 4) by NAAC. □ Introduced Part Time Ph.D., in Mathematics.
2017	<ul style="list-style-type: none"> □ Established e-learning centre for Research Scholars (DST-FIST sponsored) in the Library. □ Inaugurated Rainwater harvesting facilities funded by Asian Paints Ltd., under CSR.
2018	<ul style="list-style-type: none"> □ Introduced Part Time Ph.D., in Corporate Secretaryship. □ Introduced Part Time Ph.D., in History. □ Autonomous status was extended by UGC till 2023.
2019	<ul style="list-style-type: none"> □ Introduced B.A., (Tamil) in the Evening Shift. □ Introduced B.A., (Business Economics) in the Evening Shift. □ Introduced B.Sc., (Information Technology) in the Evening Shift. □ Introduced B.Com., (Accounting & Finance) in the Evening Shift. □ Introduced M.Sc., (Botany) in the Evening Shift.
2020	<ul style="list-style-type: none"> □ College became a local chapter of NPTEL-SWAYAM. □ Upgraded the college website with a new domain named: thenewcolleg.edu.in. □ Started Innovation & Incubation activities and registered for Atal Ranking of Institutions on Innovation Achievements (ARIIA).

2020	<ul style="list-style-type: none"> □ Established facilities for E-content Development. □ Joined Unnat Bharat Abhiyan (UBA) scheme of the government of India.
2021	<ul style="list-style-type: none"> □ Introduced B.A., (Defence and Strategic Studies) in the Evening Shift. □ Introduced B.A., (Criminology and Police Administration) in the Evening Shift. □ Introduced B.Sc., (Electronic Media) in the Evening Shift.
2022	<ul style="list-style-type: none"> □ Introduced B.Com., (Professional Accounting) in the Evening Shift.
2023	<ul style="list-style-type: none"> □ Re-accredited by NAAC with A++ grade (3.61/4). □ Introduced B.Sc., Computer Science with Artificial Intelligence, B.Sc., Computer Science with Data Science and M.A., Sociology in the Evening Shift. □ Department of Mathematics upgraded to a full-fledged Research Department

ROLE OF HONOUR

PRINCIPALS:

1. Prof. J. Franco, M.A., L.T., O.B.E. 1951-1956
2. Prof. V. Thiruvenkatacharya, M.A., L.T., 1956-1958
3. Prof. Alhaj. Afzal-Ul-Ulema
Syed Abdul Wahab Bukhari Sahib, M.A., L.T., 1958-1967
4. Prof. A. Gopalakrishnan, M.A., 1967-1969
5. Dr. H. Mohamed Mohideen, M.A., Ph.D., F.A.Z., D.H.Ed.,
1969-1981
1987-1989
6. Prof. T. Md. Dawood Khan, M.A., M. Com., 1981-1987
7. Prof. G. Mohamed Farhathullah, M.Sc., 1989-1994
8. Prof. Dr. Major M. Jailani, M.Sc., M.Phil., Ph.D. 1994-2000
9. Prof. N. Ahmed Basha, M.A., M.Litt., 2000-2001
10. Prof. Mir Hadi Ali, M.A., M.Phil., 2001-2002
11. Prof. Avaram Abdul Hakeem, M.Sc., M.Phil., 2002-2005
12. Prof. A. Kadar Basha, M.A., M.Phil., M.B.A., 2005-2008
13. Dr. K. Altaff, M.Sc., M.Phil., Ph.D., 2008-2012
14. Dr. S. Abdul Maliq, M.A., M.Phil., Ph.D., 2012-2016
15. Dr. Major Zahid Husain, M.A., M.Phil., Ph.D., 2016-2018
16. Dr. A. Abdul Jabbar, M.Sc., M.Phil., Ph.D., 2018-2020
17. Dr. S. Basheer Ahamed, M.A., M.Phil., B.Ed. Ph.D. 2020-2023
18. Dr. M. Asrar Sheriff, M.Sc, M.Phil., Ph.D. 2023-

COLLEGE ADMINISTRATION

MANAGEMENT COMMITTEE

CHAIRMAN

His Highness Nawab Mohamed Abdul Ali Azimjah

HON. SECRETARY & CORRESPONDENT

Janab Elias Sait Sahib

HON. TREASURER

HON. ASSISTANT SECRETARIES

Janab A. Imtiaz Ahmed Sahib

Janab N.D.S. Sathak Ansari Sahib

Janab S.K. Nawaz Sahib

HON. ASSISTANT TREASURER:

Janab M. Nazar Mohamed Sahib

LEGAL ADVISOR

Janab A. Abdul Rahim Sahib

MEMBERS:

Janab Alhaj M. Mohamed Hashim Sahib

Janab U. Mohamed Khalilullah Sahib

Janab A. Mohamed Ashraf Sahib

Janab M. Razzack Sahib

Janab Ashfaque Ahmed Mecca Sahib

Janab S.K. Sham Shahabudeen Sahib

Janab Abdul Jabbar Suhail Sahib

Dr. M. Asrar Sheriff - Principal (**Ex-officio**)

ADMINISTRATIVE RESPONSIBILITIES

PRINCIPAL & WARDEN:

Dr. M. Asrar Sheriff

VICE-PRINCIPAL (ACADEMIC)

Mr. K.S. Md. Akmal

VICE-PRINCIPAL (ADMINISTRATION)

Dr. P.A. Abdullah Mahaboob

CONTROLLER OF EXAMINATIONS

Dr. T.K. Shabeer

DIRECTOR - INTERNAL QUALITY ASSURANCE CELL

Dr. Anvar Sadhath Valiyaparambath

DEPUTY CONTROLLER OF EXAMINATIONS

Mr. A. Syed Sarmadh Ahmed

DEPUTY WARDEN

Dr. A. Hyder Ali

BURSAR

Mr. D. Burhanuddin Dulvi

PLACEMENT OFFICER

Dr. M. Ansar

ASSISTANT CONTROLLER OF EXAMINATIONS

Dr. A. Mohamed Yunus

STATUTORY COMMITTEES

GOVERNING BODY

As an institution with Autonomous status, the college has an active Governing Body, constituted as per the UGC guidelines for Autonomous Colleges. The main function of the Governing Body is to ensure overall management of academic, financial and general administrative affairs. The following are the members of the Governing Body:

Members of the Management

His Highness Mohamed Abdul Ali Azimjah,

Chairman, Managing Committee

Janab Elias Sait, Hon. Secretary & Correspondent

Janab M. Nazar Mohamed, Member, Managing Committee

Janab M. Razzack, Member, Managing Committee

Janab S.K. Sham Shahabudeen, Member, Managing Committee

Principal of the College (Ex-Officio)

Dr. M. Asrar Sheriff

Senior Teachers of the College

Mr. K.S. Md. Akmal

Dr. P.A. Abdullah Mahaboob

Educationist / Industrialist

Janab Ashfaque Ahmed Mecca

UGC Nominee

Prof. Anand Mohan,

Registrar, Dayalbagh Educational Institute (Deemed University),
Dayalbagh, Agra.

State Government Nominee

Dr. R. Ramanan,

Regional Joint Director of Collegiate Education

University Nominee

Awaiting revised list of nominees details from the University of Madras

Special Invitees

Dr. T.K. Shabeer, Controller of Examinations

Dr. Anvar Sadhath Valiyaprambth, Director-IQAC

Dr. Mohammed Ibrahim Naveed, Coordinator Projects & Grants

ACADEMIC COUNCIL

The Academic Council is responsible for all academic matters like framing of academic policy, approval of courses, regulations and syllabi. The Council consists of faculty at all levels, experts from outside, including representatives of the university and the government.

Chairman:

Dr. M. Asrar Sheriff, Principal (Chairperson)

Experts Nominated by the Governing Body

Mr. Elias Sait, Chartered Accountant

Mr. M. Nazar Mohamed, Educationist

Mr. M. Razzack, Educationist

Mr. Ashfaque Ahmed Mecca, Industrialist

Mr. Abdul Jabbar Suhail, Educationist

Dr. T. Mohamed Ilyas, Principal, Islamiah College Vaniyambadi

University Nominees

Awaiting revised list of nominees from the University of Madras

Four Senior Teachers of the College

Mr. K.S. Md. Akmal, Vice-Principal (Academics)

Dr. P. A. Abdullah Mahaboob, Vice-Principal (Administration)

Dr. T.K. Shabeer, Controller of Examinations

Dr. Anvar Sadhath Valiyaprambath, Director, IQAC

Members Representing Various Departments

Mr. A. Syed Sarmadh Ahmed

Dr. S.M.S. Syed Abdul Khader

Dr. N.M. Ahamed Ibrahim

Dr. S. Shafivulla

Dr. M.K. Muhammed Junais

Dr. Md. Tayyab Ali

Dr. M.S.A. Jafarulla Khan

Dr. S. Kareemulla Basha

Dr. M.N. Haris

Dr. S. Syed Rafiq Ahmed

Dr. Syed Abdul Hameed

Mr. A.R. Abdul Lathif
Dr. M. Gulam Mohamed
Dr. M.A. Mohamed Musthafa
Dr. M. Shareef Khan
Dr. Mohammed Ibrahim Naveed
Dr. U. Mahaboob Basha
Mr. S.M. Mohamed Lukman
Dr. P. Hakkim Divan Mohideen
Dr. A.K. Mohamed Ali
Dr. S. Tameem Sharief
Dr. J. Sulaiman
Mr. K. Syed Mohamed Bukari
Mr. A.S. Mohamed Hamsa
Mr. F. Mohamed Ilyas
Mr. R. Vijayakumar
Dr. N.O. Ameen
Mr. M.A. Imran Musthafa
Ms. J. Jeevitha
Dr. A.P. Sankara Narayanan
Mr. J.A. Jebastian
Dr. S. Thothadri
Dr. J. Askar Ali
Dr. A. Hyder Ali
Mr. D. Burhanuddin Dulvi

Member Secretary

Dr. Mohammed Ibrahim Naveed

BOARD OF STUDIES

The Board of studies is the basic constituent of the academic system of an autonomous college. Its functions include framing of the syllabi for various courses, reviewing and updating syllabi from time to time introducing new courses of study, determining details of continuous assessment and recommending panels of examiners under the semester system.

CHAIRPERSONS

English & Foundation English:

Prof. S. Syed Sarmadh Ahmed

Tamil & Foundation Tamil:

Dr. S.M.S. Syed Abdul Khader

Arabic & Foundation Arabic:

Dr. N.M. Ahamed Ibrahim

Foundation Hindi:

Dr. S. Shafivulla

Foundation French:

Dr. M.K. Muhammed Junais

Foundation Urdu

Dr. Md. Tayyab Ali

History:

Dr. M.S.A. Jafarulla Khan

Economics:

Dr. S. Kareemulla Basha

Sociology:

Dr. M.N. Haris

Commerce:

Dr. S. Syed Rafiq Ahmed

Corporate Secretaryship:

Mr. K.S. Mohamed Akmal

Mathematics:

Mr. A.R. Abdul Lathif

Physics:

Dr. P.A. Abdullah Mahaboob

Chemistry:

Dr. M.A. Mohamed Musthafa

Botany:

Dr. M. Shareef Khan

Zoology:

Dr. M. Asrar Sheriff

Computer Science:

Dr. P. Hakkim Divan Mohideen

Accounting & Finance:

Dr. J. Sulaiman

Information Technology:

Prof. K. Syed Mohamed Bukari

Computer Application:

Prof. A.S. Mohamed Hamsa

Information and Systems Management:

Prof. F. Mohamed Ilyas

Business Administration:

Prof. R. Vijayakumar

Bank Management:

Dr. N.O. Ameen

Biotechnology:

Prof. M.A. Imran Musthafa

Criminology & Police Administration:

Prof. Jeevitha

Defence & Strategic Studies:

Dr. A.P. Sankara Narayanan

Electronic Media:

Mr. J.A. Jebastian

Professional Accounting

Dr. S. Thothadri

Physical Education:

Dr. U. Mahaboob Basha

Library:

Mr. S.M. Mohamed Lukman

FINANCE COMMITTEE

The Finance Committee advises the Governing Body on financial matters and meets twice a year. The main function of the committee is to monitor the utilisation of UGC Autonomous Grant. The following are the members of the Finance Committee:

Chairman

Dr. M. Asrar Sheriff, Principal

Management Nominees

Janab Elias Sait, Hon. Secretary & Correspondent, Managing Committee

Janab. M. Nazar Mohamed, Assistant Treasurer

Janab M. Razzack, Vice-President, Managing Committee

Senior Teachers of the College

Mr. K.S.Md. Akmal, Vice-Principal (Academic)

Dr. P.A. Abdullah Mahaboob, Vice-Principal (Administration)

Dr. T.K. Shabeer, Controller of Examinations

Mr. D. Burhanuddin Dulvi, Bursar

Special Invitees

Dr. Anvar Sathath Valiyaparambath, Director-IQAC

Dr. Mohammed Ibrahim Naveed, Coordinator, UGC Projects & Grants

COLLEGE COUNCIL

The main function of the College Council is to advise the Principal on the internal affairs of the College. The College Council consists of Principal, Vice-Principals, Controller of Examinations, Director -IQAC, Bursar, Deputy Warder, All Heads of the Departments, NSS & NCC Officers, Members of Staff who are in the Academic Council & Senate of the University of Madras.

College Council Secretary:

Dr. S. Tameem Sharief,

Associate professor, Department of Commerce

CENTRE FOR STUDENTS' AFFAIRS

The Centre for Student Affairs was established with the objective of overseeing the activities of the New College Students Union (Shift I & II), addressing students' welfare and grievances, besides ensuring the overall development of students into morally upright and responsible citizens. Apart from supervising the events and cultural competitions organised by the Students' Union, the centre coordinates the programmes conducted by the college on value education, professional ethics, cultural and other. The activities of the Centre for Students Affairs are regulated by the Dean of Students Affairs and coordinated by the two Vice Presidents of Students' Union.

Dean of Students Affairs

Mr. A. Khaja Mohideen,

Associate Professor of Chemistry

Vice-President of Students' Union (Shift I)

Dr. Shaik Mohammed Ismail,

Associate Professor of English

Vice-President of Students' Union (Shift II)

Dr. M. Mohamed Hasheem,

Assistant Professor of Commerce

SCHOOLS OF EXCELLENCE

School of Language and Literature

Dean:

Dr. N.M. Ahamed Ibrahim, Head, Department of Arabic

Departments: Arabic, English, French, Hindi, Tamil and Urdu

School of Humanities and Social Sciences:

Dean:

Dr. S. Kareemulla Basha, Head, Department of Economics

Departments: Economics, History, Sociology, Criminology & Police Administration and Defence & Strategic Studies

School of Commerce and Management

Dean:

Dr. Syed Abdul Hameed, Head i/c,

Department of Corporate Secretaryship

Departments: Commerce, Corporate Secretaryship, Business Administration, Information Systems and Management, Bank Management, Accounting & Finance and Professional Accounting.

School of Computational Sciences

Dean:

Prof. A. R. Abdul Lathif, Head,

Department of Mathematics

Departments: Mathematics, Computer Science, Computer Applications, Information Technology, Media Studies, Computer Science with Data Science and Computer Science with Artificial Intelligence.

School of Physical and Chemical Sciences

Dean:

Dr. S.J. Askar Ali, Associate Professor,

Department of Chemistry

Departments: Chemistry and Physics

School of Biological Sciences:

Dean:

Dr. M. Mohamed Ibrahim Naveed, Head i/c,

Department of Zoology

Departments: Botany, Zoology, Biotechnology

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) of the College oversees the overall quality initiatives of the college, implements the strategic plans of the college and prepares the college for NAAC Accreditation and the submission of Annual Quality Assurance Reports (AQAR). The cell is also responsible for submitting data for various other purposes like National Institutional Ranking Framework (NIRF), All India Survey of Higher Education (AISHE). Besides, the cell promotes online learning through MOOC Courses, and initiates steps for improving the performance of the college in the seven criteria for which the college is evaluated during NAAC accreditations. The Director of IQAC and a coordinator lead the activities of the cell. The committees that work for IQAC include a Steering Committee of the IQAC as per UGC regulations, a Data Coordination Team, a committee of Departmental IQAC Aides.

The IQAC aims at realising the goals of quality enhancement and sustenance. Some of the functions expected of the IQAC are:

- (1) Development and application of quality benchmarks / parameters for various academic and administrative activities of the institution and dissemination of information on various quality parameters of higher Education.
- (2) Ensuring timely upgradation of the curriculum to suit the Local, Regional, National and International needs and the changing expectations of the employees and considering the feedback from various stakeholders.
- (3) Facilitating the creation of a learner-centric environment, use of technology in teaching and adoption of participatory learning methodologies.

(4) Initiating the periodic up-skilling of faculty members through faculty development initiatives, and assessing the quality of teaching learning activities through annual student satisfaction surveys.

(5) Promoting research, transfer of knowledge and skills and extension activities in the neighbourhood and adopted villages.

(6) Assessing the quality of infra-structural facilities and learning resources in the college through periodic audits and taking remedial measures.

(7) Coordinating and enhancing the support services available for students in the campus.

(8) Strengthening the academic administration by promoting e-governance, participative management, leadership qualities among the officials, heads of departments, programme coordinators and mentors.

(9) Nurturing the distinctiveness and best practices of the college and promoting green initiatives and differently-abled friendliness.

Director:

Dr. Anvar Sadhath Valiyaparambath

Associate Professor of English

Coordinator:

Dr. T. Abdul Khadar

Associate Professor of History

CENTRE FOR MULTI-DISCIPLINARY RESEARCH AND INNOVATION (CMRI)

The Centre for Multi-disciplinary Research and Innovation (CMRI) is the regulatory body of research activities in the college. The centre is headed by the Dean of Research. The objectives of the centre include,

- (1) Promotion of research culture among the faculty members and students (under graduate, post graduate and research scholars).
- (2) Encouraging interdisciplinary and multi-disciplinary research.
- (3) Improving the research profile of the college, by promoting quality publications by faculty members and research scholars.
- (4) Serving as a monitoring agency for maintaining academic integrity and ethics among researchers and students and to check plagiarism in the research writings of faculty members and students.
- (5) Regulating **Research and Innovation Seed Grants Programme (RISGP)** and **Research Fellowship Grants Programme (RFGP)** offered by the college management to faculty members, UG & PG students and research scholars.

Dean of Research:

Dr. Gulam Mohamed

Associate Professor of Physics

Coordinator:

Dr. Mohamed Nazeer Ali

Assistant Professor of Physics

INNOVATION, INCUBATION AND ENTREPRENEURSHIP CENTRE (IIEC)

The Innovation, Incubation and Entrepreneurship Centre (IIEC) of the college was initiated with the recommendations of Ministry of Education's (Government of India) Institutional Innovation Council (IIC). The centre carries out the recommendations of the IIC and takes steps for promoting a culture of innovation and entrepreneurship among the students and faculty members of the college. The Centre broadly aims at:

- a) Developing and sustaining an innovation ecosystem in the campus.
- b) Sensitising faculty members on the need to cultivate a culture of entrepreneurship and innovation among the students.
- c) Identifying and nurturing entrepreneurs and innovators among students and staff.
- (d) Guiding the establishment of start-ups and help innovators and entrepreneurs in the college in Intellectual Property (IP) generation and commercialization.
- (e) Maintaining the innovation lab and the entrepreneurship promotion centre in the campus.
- (f) Coordinating the activities of the Innovation and Entrepreneurship Club for Members and Students

Director:

Dr. M. Nizam Mohideen

Associate Professor of Physics

CAREER GUIDANCE AND PLACEMENT CELL

The Career Guidance and Placement Cell of the college engages in training the students in employability skills and arranging various on-campus, off-campus and online placement drives for the outgoing students. Student who wish to attend campus placement drives are required to register either directly by visiting the Placement cell office in the MIIT Block, or by using the online registration link shared through the Department.

The cell also arranges part time jobs for students who are compelled to earn while they learn. Efforts are also taken by the cell to promote internships among the students.

Placement Officer:

Dr. M. Ansar

Assistant Professor of Corporate Secretaryship

Assistant Placement Officer:

Dr. Z. Mohammed Yahiya

Assistant Professor of Corporate Secretaryship

Email: placement@thenewcollege.edu.in

Mobile: +91 9444351740 / +918754403752

COMPETITIVE EXAMINATION CELL

The Competitive Examination cell of the college arranges programmes to prepare students for various competitive examinations for career and higher education. The cell focuses on training students particularly for Union Public Service Commission, Staff Selection Commission, Tamil Nadu Public Service Commission and other service examinations. Students who want to use the services should contact the coordinator and register their names.

Coordinator:

Mr. S. Mohamed Tariq, Associate Professor of History

Email: mohamedtariq@thenewcollege.edu.in

Mobile: +91 99402 18754

NEW COLLEGE SOCIAL SERVICE (NCSS)

The following are the major aims of NCSS:

- (a) To sensitise students on the need to take up social work as a lifelong passion.
- (b) To plan the social service activities of all the extension activity clubs and social work organisations in the college at the beginning of every semester in order to avoid duplication of services and to make the services more effective.
- (c) To ensure that all students participate in social work during their study in the college.
- (d) To recommend the Controller of Examinations to award eligible credits for social work activities.
- (e) To facilitate the adoption of under developed areas in the neighbourhood of the college, and take initiatives to develop such areas.
- (f) To adopt select villages every year to participate in rural/village development.

Director:

Dr. J. Sulaiman

Assistant Professor of Commerce

NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme (NSS) is a programme organized by the Ministry of Education and Youth Services affiliated to the Government of India to offer opportunities and training in service to the community and the nation for students with an aptitude. It is intended to involve the college students in a variety of social service and developmental activities concomitantly with the normal academic programme. The motto of the scheme is “Education through Community Service.” Students of the first and second year Degree classes are eligible for admission. A total of 400 students will be enrolled in our college units which will be under the control of three Programme Officers.

The NSS aims to develop in its volunteers the following:

1. A spirit of selfless service to our people in distress, poverty and ignorance, irrespective of region, language, religion and caste.
2. A capacity to identify and study community problems, to plan and to carry out welfare projects as a team.
3. A willingness to share the benefits of modern higher education with our people who did not get this benefit.
4. A dignity for manual work and respect and concern for our rural masses and
5. A living faith in the unity of India and our great national heritage.

Four units of NSS are function with 100 Volunteers per unit. Various developmental activities are conducted in the adopted villages annually, thereby creating permanent assets for the welfare of the needy.

Programme Officers

Dr. A. Syed Mohammed Mujaheer, M.Sc., M.Phil., Ph.D.
Assistant Professor of Physics

Dr. G. Syed Shamsudeen, M.A., M.Phil., PGDELT., Ph.D. .
Assistant Professor of English

Dr. M. Mohamed Hanipha, M.Sc., M.Phil., Ph.D.
Assistant Professor of Chemistry

Mr. Syed Baquar Abbas, M.A.,
Assistant Professor of Urdu

NATIONAL CADET CROPS (NCC)

The National Cadet Corps (NCC) is the Indian military cadet corps with its Headquarters located at New Delhi. National Cadet Corps

- (i) Infantry Wing and**
- (ii) Armoured Squadron**

Enrolment of cadets is made soon after admission to the college students are engaged in grooming the youth of the country into disciplined and patriotic citizens. The Cadets are given basic military training in small arms and parades. The cadets will get a lot of benefits from the NCC. The motto of the NCC is “UNITY & DISCIPLINE”.

Cardinal Rules of NCC:

- a) Obey with a smile
- b) Be punctual
- c) Work hard without fuss
- d) Make no excuses and tell no lies.

The Cadets will get a chance to serve in Armed forces, they can develop their communication, leadership, personality skills and they can also participate in adventurous activity such as rock climbing, Himalayan Mountaineering, trekking and hot air ballooning.

The cadets will participate in Prime Minister Rally, National Integration camps, and various camps to adopt and mould themselves as a good citizen. A Life is full of adventure, honour, dignity and pride, and also students will get chance to visit foreign countries. NCC develops the personality of youth through training, adventure, cultural activities and transforms them into a disciplined, matured and integrated youth, which goes a long way towards National Development. Outstanding cadets are entitled to selection for going abroad under Youth Exchange Programme.

2 COMPANY, 1(TN) BN NCC

Associate NCC Officer (ANO)

Lt. N. Md. Azmathullah, M.Sc., M.Phil.
Assistant Professor of Zoology

1 (TN) ARMD SQN NCC

Associate NCC Officer (ANO)

Lt. A. Athaullah, M.Sc.,
Assistant Professor of Zoology

YOUTH RED CROSS (YRC)

Programme Officers

Dr. J. Sulaiman, M.Com., M.Phil., Ph.D., M.A (P.A).,
Assistant Professor of Commerce M.B.A., PGDFT. M.A (Eco)

Dr. Syed Zhakir Razvi, M.Com., M.Phil., Ph.D.
Assistant Professor of Corporate Secretaryship

**ROTARACT CLUB, RED RIBBON CLUB &
CITIZEN CONSUMER CLUB**

Dr. J. Sulaiman, M.Com., M.Phil., Ph.D., M.A (P.A).,
Assistant Professor of Commerce M.B.A., PFDFT. M.A (Eco)

NON STATUTORY COMMITTEES

The College constituted various non-stautory committees as per the UGC, Central and State Government and University regualtions.

1. Planning and Evaluation Committee:

The planning and Evaluation committee is responsible for consolidating the strategic plans submitted by the departments and preparing the strategic plans of the college. The committee evaluates the implementation of the plans at the end of the academic year.

Chairperson:

Principal

Members:

Vice Principal (Academics)

Vice Principal (Administration)

Controller of Examinations

Director, IQAC (Coordinator)

2. Curriculum Development Council

The Curriculum Development Council (CDC) of the College is responsible for planning, revision in curriculum and preparing course structure to be followed by departments. In addition, the CDC prepares the draft & incorporates changes

Chairperson:

Principal

Secretary:

Dr. S. Kareemulla Basha

Associate Professor & Head,

Department of Economics

3. Grievance Redressal Committee

The committee functions as per the guidelines of the Grievance Redressal Policy of the college. The main aim of the committee is to address the grievance of the stakeholders in a time bound manner

Chairperson:

Principal

Coordinator:

Dr. T. Abdul Khadar
Associate Professor of History

4. Examination Committee

All Examinations related decisions are primarily taken by the Examination Committee. The committee meets at least twice every academic year to finalise the modalities of examinations and to discuss the other examination related issues.

Chairperson:

Principal

Coordinator:

Controller of Examinations

Members:

Vice Principal (Academic)
Vice Principal (Administration)
Director, IQAC
Deputy Warden
Deans of all Schools
Dy. Controller of Examinations
Assistant Controller of Examinations
President of Staff Association
Secretary of Staff Association
Dean of Research
Dean of Student Affairs
Superintendent

5. Admission Committee

Admission committee is responsible of taking key decisions on UG, PG, M.Phil., and Ph.D., admissions in the college. The committee functions as per the admission policy of the college

Chairperson:

Principal

Coordinators:

Vice Principal (Academic)

Vice Principal (Administration)

Members:

Director, IQAC

Deputy Warden

Members from the Management

Mr. Asfaque Ahmed Mecca

Mr. S.K. Sham Shahabudeen

6. Anti Ragging Committee

Chairperson:

Principal

Coordinators:

Secretary, College Council

Members:

Vice Principal (Academic)

Vice Principal (Administration)

Controller of Examinations

Director, IQAC

Dean, School of Language and Literature

Dean, School of Humanities and Social Sciences

Dean, School of Biological Sciences

Dean, School of Physical and Chemical Sciences

Dean, School of Computational Sciences
Dean, School of Commerce and Management
Dean of Research
Dean of Student Affairs
Deputy Warden
Head, Historical Studies
Head, Criminology and Police Administration
Superintendent
Chairman, Students' Union, Shift-I
Chairman, Students' Union, Shift-II
Faculty Mentor concerned (Ad-hoc member)*
(*The ad-hoc member will be called for meetings only when matters under redressal require their presence)

7. Internal Complaint Committee

Chairperson

Dr. S.J. Askar Ali
Associate Professor of Chemistry

Members:

Dr. A. Abdul Raheem, Associate Professor of Economics
Dr. A. Rasheeth, Associate Professor of Chemistry
Ms. J. Jeevitha, Assistant Professor of Criminology

8. Library Committee

Chairperson:

Principal

Coordinator:

Mr. S.M. Mohamed Lukman,
Librarian

9. Student Welfare Committee

Chairperson:

Principal

Coordinator:

Dean of Students' Affairs

10. Extra-Curricular Activities Committee

Chairperson:

Principal

Coordinator:

Dr. S.M.S. Syed Abdul Khader,
Head & Associate Professor of Tamil

11. Academic Audit Committee

Chairperson:

Principal

Coordinator:

Dr. T. Abdul Khadar,
Associate Professor of History

12. Equal Opportunity Cell

Chairperson:

Principal

Coordinator:

Dr.A. K.Sulthan Mohideen, Assistant Professor of Zoology

13. SC & ST Cell

Chairperson:

Principal

Coordinator:

Dr. K. Asokan, Assistant Professor of Tamil

14. Minority Cell

Chairperson

Principal

Coordinator:

Dr. Wesley Jayakumar, Assistant Professor of English

15. Information Technology Cell (IT Cell)

The IT cell is formulated to monitor the IT policy regulations of the college. The cell conducts periodic inspection and audits on the IT services of the college.

Chairperson:

Principal

Coordinator:

Mr. S. Xavier Raj, System and Web Administrator

**PROGRAMMES OFFERED
AIDED STREAM
UNDER GRADUATE PROGRAMME**

Arts: B.A., (3 Years)

- (i) Arabic (ii) English Literature (iii) Economics
(iv) Historical Studies (v) Sociology**

Requirement / Eligibility: Pass in HSC with any Subject

Commerce: B.Com., (3 Years)

- (i) General**

Requirement / Eligibility: Commerce / Business Studies, Accountancy
Business Mathematics / Mathematics

- (ii) Corporate Secretaryship**

Requirement / Eligibility: Commerce / Business Studies, Accountancy

Science: B.Sc., (3 Years)

- (i) Chemistry with Allied Physics & Mathematics (CPM)**

Requirement / Eligibility: Chemistry, Physics & Mathematics

- (ii) Chemistry with Allied Physics & Zoology (CPZ)**

Requirement / Eligibility: Chemistry, Physics, Biology & Zoology / Botany

- (iii) Physics with Allied Mathematics & Chemistry**

Requirement / Eligibility: Physics, Chemistry, & Mathematics

- (iv) Mathematics**

Requirement / Eligibility: Mathematics / Business Mathematics and Physics

- (v) Advanced Zoology and Biotechnology**

Requirement / Eligibility: Biology, Zoology / Botany, Chemistry and
Physics

- (vi) Plant Biology and Plant Biotechnology**

Requirement / Eligibility: Biology, Zoology / Botany, Chemistry and
Physics

POSTGRADUATE PROGRAMME

Arts: M.A., (2 Years)

(i) Arabic

Requirement / Eligibility: B.A., Arabic or any degree with part-I foundation course in Arabic for two years or any other degree accepted by University of Madras.

(ii) English

Requirement / Eligibility: B.A., English or any degree with part-II foundation course in English for two years or any other degree accepted by University of Madras.

(iii) Economics

Requirement / Eligibility: B.A., Economics or any other degree accepted by University of Madras.

(iv) Tamil

Requirement / Eligibility: B.A., Tamil or any degree with part-I foundation course in Tamil for two years or any other degree accepted by University of Madras.

Commerce: M.Com., (2 Years)

(i) General

Requirement / Eligibility: A degree in B.Com / B.Sc., Mathematics with Accountancy & Cost Accounting as Allied Subjects / B.A., Economics with Accountancy and Marketing or Cost Accounting as Allied Subjects.

Science: M.Sc., (2 Years)

(i) Chemistry

Requirement / Eligibility: B.Sc., Chemistry or any other degree accepted by University of Madras

(ii) Zoology

Requirement / Eligibility: B.Sc., Zoology or any other degree accepted by University of Madras

M.Phil., PROGRAMMES

Arts: (i) Tamil (F.T. & P.T.) (ii) Arabic (F.T. & P.T.)
(iii) English (iv) Economics

Commerce: (i) General

Science: (i) Chemistry (F.T. & P.T.) (ii) Zoology (F.T. & P.T.)

Ph.D. PROGRAMMES

- Arts:** (i) Arabic (F.T. & P.T.) (ii) English (F.T. & P.T.)
(iii) Economics (F.T. & P.T.) (iv) Tamil (F.T. & P.T.)
(iv) History (P.T.)
- Commerce:** (i) Commerce (F.T. & P.T.)
(ii) Corporate Secretaryship (F.T. & P.T.)
- Science:** (i) Chemistry (F.T. & P.T.) (ii) Zoology (F.T. & P.T.)
(iii) Physics (F.T. & P.T.) (iv) Mathematics (F.t. & P.T.)

SELF-FINANCE STREAM UNDER GRADUATE PROGRAMME

Arts: B.A., (3 Years)

- (i) Tamil (ii) Urdu (iii) Business Economics
(iv) Defence and Strategic Studies
(v) Criminology and Police Administration**

Requirement / Eligibility: Pass in HSC with any Subject.

Commerce: B.Com., (3 Years)

(i) General

Requirement / Eligibility: Commerce / Business Studies, Accountancy,
Business Mathematics / Mathematics.

(ii) Corporate Secretaryship

Requirement / Eligibility: Commerce / Business Studies, Accountancy

(iii) Bank Management

Requirement / Eligibility: Commerce / Business Studies, Accountancy,
Business Mathematics / Mathematics.

(iv) Information Systems and Management

Requirement / Eligibility: Commerce / Business Studies, Accountancy,
Computer Application.

(v) Accounting & Finance

Requirement / Eligibility: Commerce / Business Studies, Accountancy,
Business Mathematics / Mathematics.

(vi) Professional Accounting

Requirement / Eligibility: Commerce / Business Studies, Accountancy,
Business Mathematics / Mathematics.

B.B.A., (3 Years)

(i) Business Administration

Requirement / Eligibility: Commerce / Business Studies, Accountancy, Business Mathematics / Mathematics.

Science: B.Sc., (3 Years)

(i) Computer Science

Requirement / Eligibility: Physics, Chemistry, Computer Science, Mathematics / Business Mathematics

(ii) Information Technology

Requirement / Eligibility: Physics, Chemistry, Computer Science, Mathematics / Business Mathematics

(iii) Computer Science with Artificial Intelligence*

Requirement / Eligibility: Computer Science/Mathematics / Business Mathematics

(iv) Computer Science with Data Science*

Requirement / Eligibility: Computer Science/Mathematics / Business Mathematics

(vi) Biotechnology

Requirement / Eligibility: Biology, Zoology / Botany, Physics, Chemistry

(vii) Electronic Media

Requirement / Eligibility: Pass in HSC with any Subject.

Science: B.C.A., (3 Years)

(i) Computer Application

Requirement / Eligibility: Computer Science / Computer Application/ Mathematics / Business Mathematics.

POSTGRADUATE PROGRAMME

Arts: M.A., (2 Years)

(i) History

Requirement / Eligibility: B.A., History or any other degree accepted by University of Madras.

(ii) Sociology*

Requirement / Eligibility: B.A., Sociology or any other degree accepted by University of Madras.

Commerce: M.Com., (2 Years)

(i) General

Requirement / Eligibility: Degree in Commerce / Corporate Secretaryship / Bank Management / BBA / Mathematics with Accountancy & Cost Accounting / Economics with Accountancy & Cost Accounting or any other degree accepted as equivalent thereto by the University of Madras.

(ii) Corporate Secretaryship

Requirement / Eligibility: Degree in Commerce / Corporate Secretaryship / Bank Management / BBA / Mathematics with Accountancy & Cost Accounting / Economics with Accountancy & Cost Accounting or any other degree accepted as equivalent thereto by the University of Madras.

Science: M.Sc., (2 Years)

(i) Computer Science

Requirement / Eligibility: Degree in Computer Science / Computer Science and Technology / BCA or any other degree accepted as equivalent thereto by the University of Madras.

(ii) Information Technology

Requirement / Eligibility: Any degree with Mathematics / Statistics / Business Mathematics / Business Statistics / Mathematical Physics (as or allied) or any other degree accepted as equivalent thereto by the University of Madras.

(iii) Mathematics

Requirement / Eligibility: Degree in Mathematics or any other degree accepted as equivalent thereto by the University of Madras.

(iv) Physics

Requirement / Eligibility: Degree in Physics or any other degree accepted as equivalent thereto by the University of Madras.

(v) Botany

Requirement / Eligibility: Degree in Botany or any other degree accepted as equivalent thereto by the University of Madras.

(vi) Chemistry

Requirement / Eligibility: Degree in Mathematics or any other degree accepted as equivalent thereto by the University of Madras.

UNDER GRADUATE PROGRAMME

Aided Stream

Degree	Programme	Year of Inception	Sanctioned Strength
B.A.	Arabic	1982	50
	English Literature	1969	50
	Economics	1957	70
	Historical Studies	1957	50
	Sociology	1978	50
B.Com.,	General	1968	70
	Corporate Secretaryship	1975	70
B.Sc.,	Chemistry - CPM	1957	50
	Chemistry - CPZ	1957	50
	Physics 1	1957	50
	Physics 2	1957	50
	Mathematics	1957	70
	Advanced Zoolgy & Biotechnolgy	1957	50
	Plant Biology & Plant Biotechnology	1965	50
Post Graduate Programme			
M.A.	Arabic	1965	20
	English	1973	30
	Economics	1969	20
	Tamil	1983	40
M.Sc.,	Chemistry	1972	40
	Zoology	1971	16
M.Com.,	General	1971	40
M.Phil.,	Arabic	1996	12
	Tamil	1991	6+2
	English	1989	12
	Economics	1991	6
	Commerce	1984	9
	Chemistry	1979	10+2
	Zoology	1980	10+2

UNDER GRADUATE PROGRAMME**Self-Financing Stream**

Degree	Programme	Year of Inception	Sanctioned Strength
B.A.	Tamil	2019	40
	Business Economics	2019	70
	Urdu	2015	20
	Defence and Strategic Studies	2021	50
	Criminology and police Administration	2021	50
B.Com.,	General (Section-A)	1984	70
	General (Section-B)	1989	70
	General (Section-C)	2005	70
	General (Section-D)	2018	70
	Corporate Secretaryship (Section-A)	1985	70
	Corporate Secretaryship (Section-B)	2018	70
	Bank Management	1997	50
	Information System and Management	2001	50
	Accounting Finance	2019	70
	Professional Accounting	2022	70
B.Sc.,	Biotechnology	2013	50
	Computer Science (Section-A)	1987	50
	Computer Science (Section-B)	1991	50
	Computer Science (Section-C)	1994	50
	Computer Science (Section-D)	2001	50
	Information Technology	2019	50
	Electronic Media	2021	50
	Computer Science with Artificial Intelligence	2023	50
	Compute Science with Data Science	2023	50

Self-Financing Stream

UNDER GRADUATE PROGRAMME			
Degree	Programme	Year of Inception	Sanctioned Strength
B.C.A.	Computer Application (Section-A)	1998	50
	Computer Application (Section-B)	1999	50
	Computer Application (Section-C)	2001	32
B.B.A.	Business Administration (Section-A)	1993	70
	Business Administration (Section-B)	1996	70
POST GRADUATE PROGRAMME			
Degree	Programme	Year of Inception	Sanctioned Strength
M.A.	History	1996	20
M.Sc.,	Computer Science	1999	26
	Information Technology	2001	26
	Physics	2015	26
	Mathematics	2010	40
	Botany	2019	26
	Chemistry	2022	26
M.Com.,	General	2019	40
	Corporate Secretaryship	2013	30

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English (33): A-21; M1-6; M2-7								
Aided	14	5	2			21	9	12
Management-I		6		2		6		6
Management-II		5	2	6		7		7
Tamil (21): A-11; M1-2; M2-9								
Aided	11					11	3	8
Management-I	1	1			1	2		2
Management-II	3	3	3	1		9		9
Arabic (17): A-10; M1-3; M2-4								
Aided	10					10	3	7
Management-I	3					3		3
Management-II	4					4		4
Urdu (5): A-1; M1-1; M2-3								
Aided	1					1		1
Management-I	1					1		1
Management-II		2	1		1	3		3
Hindi (2): A-2								
Aided	2					2	1	1
French (2): A-1; M2-1								
Aided	1					1		1
Management-II			1			1		1
History (8): A-5; M2-3								
Aided	3	2				5	4	1
Management-II	1	1	1		1	3		3
Economics (13): A-9; M2-4								
Aided	6	3		3		9	4	5
Management-II	1	1	2	3		4		4
Sociology (5): A-3; M1-2-4								
Aided	1	2				3		3
Management-I		2				2		2
Commerce (32): A-11; M2-21								
Aided	10	1				11	2	9
Management-II	10	8	3	7		21		21
Corporate Secretaryship (15): A-4; M1-1; M2-10								
Aided	3	1				4	3	1
Management-I	1					1		1
Management-II	2	5	3	2		10		10
Mathematics (23): A-10; M1-3; M2-10								
Aided	5	5		2		10	3	7
Management-I		3				3		3
Management-II	2	8		3		10		10
Physics (19): A-14; M2-5								
Aided	12	1	1			14	6	8
Management-II	5					5		5

Department	Ph.D	M.Phil	PG	NET	SET	Total	Asso. Prof.	Asst. Prof.
Chemistry (21): A-21; M1-1; M2-4								
Aided	18	3				21	8	13
Management-I	1					1		1
Management-II	1		3			4		4
Botany (8): A-5; M2-3								
Aided	5					5	1	4
Management-II	3					3		3
Zoology (14): A-13; M1-1								
Aided	10	2	1			13	6	7
Management-I			1			1		1
Library (1): A-1								
Aided		1				1		1
Physical Education (2): A-1; M1-1								
Aided	1					1		1
Management-I		1				1		1
Computer Science (20): M1-13; M2-7								
Management-I	7	6				13		13
Management-II	3	3	1		1	7		7
Information Systems and Management (3): M2-3								
Management-II	2	1	1		1	4		4
Bank Management (4): M2-4								
Management-II	3	1				4		4
Accounting & Finance (4): M2-4								
Management-II	2	1	1	1		4		4
Business Administration								
Management-II	4	3		1		7		7
Biotechnology (4): M2-3								
Management-II	1		2			3		3
Information Technology (4): M2-4								
Management-II	1	2	1			4		4
Computer Application (12): M2-12								
Management-II	4	8				12		12
Electronic Media (3): M2-4								
Management-II		2	2	1		4		4
Criminology & Police Administration (4): M2-4								
Management-II	1		3			4		4
Defence & Strategic Studies (3): M2-3								
Management-II	1	1	1	2		3		3
Computer Science with Artificial Intelligence (1): M2-1								
Management-II		1				1		1
Computer Science with Data Science (1): M2-1								
Management-II		1				1		1
Professional Accounting (1): M2-1								
Management-II		2		1		2		2
Total	181	104	36			321	53	268
Aided	112	24	4			140	53	87
Management-I	14	17	1			32	0	32
Management-II	54	59	31			144	0	144

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Mr. S. Ajmal Khan, M.Sc., (CHEMISTRY LAB ASSISTANT)

Mr. Zeeshan Fazil

PLUMBER

Mr. A.G. Nisaruddin

SWEEPERS

Mrs. Mumtaz

Mrs. Jayakumari

Mrs. Ayesha Bee

Mrs. A. Noorjahan

Mrs. T. Fathima Usna

Mrs. Y. Nabisha

Mrs. Nasimunnisa Begum

Mrs. A.Z. Ahmed Meera

Mrs. I. Sulaha Banu

Mrs. B. Mumtaz

Mrs. A. Anees Fathima

Mrs. A. Hashifa Nasreen

HEALTH WORKERS

Mr. R.S. Venkatasamy

Mr. A. Nagaraj

Mr. Ramesh Babu

Mr. N.L. Balaji

Mr. Srinivasulu

Mr. E. Nagesh

Ms. V. Vithyavathi

Mrs. R. Megala

Mrs. Sheela

**OFFICE OF THE CONTROLLER
OF EXAMINATIONS**

CONTROLLER OF EXAMINATIONS

Dr. T.K. Shabeer, M.Sc., Ph.D.,
coe@thenewcollege.edu.in

DEPUTY CONTROLLER OF EXAMINATIONS

Mr. A. Syed Sarmadh Ahmed, M.A., M.Phil.,

ASSISTANT CONTROLLER OF EXAMINATIONS

Dr. A. Mohamed Yunus, M.Com., M.Phil., Ph.D., M.B.A.

JUNIOR ASSISTANT

Mr. A. Mohammed Faiz Ahmed, M. Com.,

PROGRAMMER

Mr. N.M. Muhammed Muthahir, B.Tech.

DATA ENTRY OPERATOR

Mr. J. Mujibur Rahman, B.Sc.,

OFFICE ASSISTANT

Mr. A.Z. Haji Basha
Mr. Syed Imran Khan

LIFT OPERATOR

Mr. N. Mohamed Rahamathullah

SWEEPER

Mrs. Rahema Bee

NEW COLLEGE HOSTEL

Hostel facility is available for boys admitted in the college. The rooms are comfortable, spacious and well furnished. There is separate Laundry facility at free of cost for the inmates. Hygienically prepared food and R.O. water are provided to the inmates. Students are certain to find an environment conducive for study in the hostel.

Hostel Rules

- ☛ Discipline of the highest order is to be maintained in the hostel.
- ☛ Cutting classes and staying in the hostel without proper permission from Deputy Warden will be viewed seriously.
- ☛ Guests or Day Scholars are not permitted to the hostel premises and room.
- ☛ Hostellers are expected to take their food in the mess within the stipulated time duration announced from time to time.
- ☛ Study hours will from 9.30 pm to 10.30 pm.
Loitering, chatting or making noise during study hours strictly prohibited.
- ☛ Hostellers are not permitted to go out in the morning and evening without the written permission from the Deputy Warden.
- ☛ Permission will not be granted to enter the hostel after 9.00 pm
- ☛ Students going home should submit leave application duly countersigned by the respective HoD's and Resident Superintendents.
- ☛ Hostellers are permitted to meet guests only in the guest

- ☛ Valuables like jewellery, cash, watch etc., should not be kept unlocked. The authorities will not take any responsibility for losses in this regard.
- ☛ Hostellers will be permitted to go on tours officially organized by the Departments only.
- ☛ Hall tickets for appearing for End Semester Examinations will be issued by the college only on production of “NO DUES” certificate from the hostel.
- ☛ The Hostellers should behave courteously with all hostel staff.
- ☛ Genuine grievances, if any, should be represented to the Deputy Warden in writing.
- ☛ Misuse of electricity, water and other facilities will be liable for penalty.
- ☛ Hostellers will be held responsible for all the damages to the furniture, fittings, etc., in their room.
- ☛ Politics of all kind are forbidden.
- ☛ The college reserves the right to terminate Membership of the hostellers without assigning any reason.

DEPUTY WARDEN

Dr. A. Hyder Ali, M.Sc., M.Phil., Ph.D.

Assistant Professor of Zoology
 hostel@thenewcollege.edu.in

RESIDENT SUPERINTENDENTS

Mr. K.V. Mohammed Bilal, M.B.A., M.Phil., M.A., (Sociology)

Assistant Professor of Sociology

Mr. H. Suhel, M.A., M.Phil.

Assistant Professor of English

Mr. M. Nasar Khan, M.P.Ed., M.Phil.

Assistant Director of Physical Education

Mr. A. Ahamed Jakith, M.A.

Assistant Professor of Economics

JUNIOR ACCOUNTANT

Mr. S. Anees Ahmed, B.Com.,

ACCOUNTANT

Mr. A. Abdhul Shukur, B.A. (C.S)

PLUMBER CUM ELECTRICIAN

Mr. M. Mohamed Saleem

ROOM BOY & ASST. PLUMBER

Mr. S. Saboor Mohideen

TAILOR

Mr. M. Mohamed Hussain

HEALTH WORKER

Mr. B. Narasaiya

MEDICAL OFFICER

Dr. Syed Fahrudeen Munnavar, M.B.B.S., M.D.,

FEES REGULATIONS

1. Fees are payable in advance as notified in the calendar / Circular.
2. Fees once paid will not be refunded under any circumstances.
3. The semester fees shall be paid in one sum on or before but not later than the FIFTH WORKING DAY of the semester.
4. Students are required to retain the receipts, duly signed by the Fees clerk, issued to them for all fees paid physically (online an e-receipt).
5. If a student fails to pay the fees before the fifth working day of the semester, a fine at the rate of Rs. 50/- (Rupees Ten) per day shall be levied.
6. If a student fails to pay the fees before the end of the month during which the College is reopened for the semester concerned, his name will be struck off from the rolls.
7. If a student leaves the College after being enrolled, he shall have no right to claim a remission of the fee or any portion of the fees.
8. If a student leaves the College in the middle of the course, he liable to pay the balance fee for the entire programme.
9. Every student admitted into the College should buy text books prescribed by the department.
10. The original transfer and conduct certificates submitted to the College at the time of admission will not be returned to the students and they will be retained by the college. Hence the students are advised to have sufficient number of Xerox copies of the certificates.

NOTE:

- The college authorities reserve to themselves the right to cancel the admission of a student without returning the fees:
 1. if there be any discrepancy between certificates produced and the entries in the application form and
 2. if any suppression of facts be discovered.
- The Fee is payable not later than the fifth working day of each term from the date of commencement of the term or the day fixed for payment.
- If a student fails to pay his fees on or before the day fixed for payment, a fine of Rs. 50/- for every working day will be levied and if the fee is not paid within the stipulated dates, the student's name shall be struck off the rolls.
- If re-admitted, he must pay a re-admission fee of Rs. 200/- in addition to the fees and fine due.
- He will lose attendance for the days for which he was not on the rolls of the college.
- Students withdrawing from the college, during the course shall be required to pay the tuition fees and special fees due for the term. They cannot claim a remission of any portion of the fee.
- **Fee to be paid for the issue of Original T.C. & C.C.**
 - a. Within one year of completion (but after three months of the publication of results) : Rs. 250/-
 - b. After one year of completion: An additional fee of Rs. 100/- per year.
- **Fee to be paid for the issue of Duplicate T.C. & C.C.:**

On production of a certificate from a Gazetted Officer to the effect that the certificate has been lost.

 - a. Within one year : Rs. 500/-
 - b. After one year : An additional fee of Rs. 100/- per year.
- At least a week's time must be given for the issue of any certificate or reply to any other request or query.

UG FEES DETAILS (Per Term) - SHIFT I (2023-2024)

Major	Tuition Fees	Special Fees	Lab Mainten.	NSG/ other Fee	Caution Deposit	Insurance	Registration Fees	Science Fees	Infra. Fees	Misc.	Alumni Fee	ERP	Total
Sociology		300	-	310	40	75	250	-	1250	1250	250	125	3850
Economics		300	-	310	40	75	250	-	1250	1250	250	125	3850
English		300	-	310	40	75	250	-	1250	1250	250	125	3850
Arabic		-	-	310	40	75	250	-	-	-	250	125	2300
History		300	-	310	40	75	250	-	1250	1250	250	125	3850
Mathematics		300	-	310	50	75	250	440	1250	750	250	125	3800
Physics		300	-	310	40	75	250	480	1250	750	250	125	3830
Chemistry (CPM)		300	-	310	80	75	250	570	1250	1250	250	125	4460
Chemistry (CPZ)		300	-	310	80	75	250	570	1250	1250	250	125	4460
Plant Biology		300	-	310	40	75	250	480	1250	750	250	125	3830
Advanced Zoology		300	-	310	40	75	250	480	1250	750	250	125	3830
Commerce		300	1750	310	40	75	250	-	1250	1250	250	125	5600
Corporate Secretaryship		300	1750	310	40	75	250	-	1250	1250	250	125	5600
Computer Science	23240	1000	5000	310	250	75	250	500	2750	1250	250	125	35000

PG & M.Phil., FEES DETAILS (Per Term) - SHIFT I (2023-2024)

Major	Tuition Fees	Special Fees	Lab Mainten.	NSG/ other Fee	Caution Deposit	Insurance	Registration Fees	Science Fees	Infra. Fees	Misc.	Alumni Fee	ERP	Total
M.A. - Tamil		-	-	300	50	75	250	-	-	1250	250	125	2300
M.A. - English	250	300	-	300	50	75	250	-	2500	1250	250	125	5350
M.A. - Economics	250	300	-	300	50	75	250	-	2500	1250	250	125	5350
M.A. - Arabic		-	-	300	50	75	250	-	-	1250	250	125	2300
M.Com - General	375	300	-	300	50	75	250	-	2500	1250	250	125	5475
M.Sc., - Zoology	375	300	500	300	150	75	250	440	2500	1250	250	125	6515
M.Sc., - Chemistry	375	300	2500	300	150	75	250	525	2500	1250	250	125	8600
M.Phil. - Tamil	-	-	-	300	50	75	250	-	-	1250	250	125	2300
M.Phil. - English	200	300	1000	300	50	75	250	-	1250	1250	250	125	5050
M.Phil. - Economics	200	300	1000	300	50	75	250	-	1250	1250	250	125	5050
M.Phil. - Arabic	-	-	-	300	50	75	250	-	-	1250	250	125	2300
M.Phil. - Commerce	200	300	1000	300	50	75	250	-	1250	1250	250	125	5050
M.Phil. - Zoology	200	300	1500	300	50	75	250	300	1250	1250	250	125	5850
M.Phil. - Chemistry	200	300	2500	300	50	75	250	300	1250	1250	250	125	6850

UG FEES DETAILS (Per Term) - SHIFT II (2023-2024)

Major	Tuition Fees	Special Fees	Lab Mainten.	other Fee	Caution Deposit	Insurance	Registration Fees	Science Fees	Infra. Fees	Misc.	Alumni Fee	ERP	Total
Urdu	-	-	-	310	-	75	250	-	-	-	250	125	1010
Tamil	-	-	-	310	40	75	250	-	-	1250	250	125	2300
Business Economics	10490	1000	-	310	-	75	250	-	-	-	250	125	12500
Computer Science	23240	1000	5000	310	250	75	250	500	2750	1250	250	125	35000
Information Technology	23240	1000	5000	310	250	75	250	500	2750	1250	250	125	35000
Biotechnology	15390	1000	3500	310	250	75	250	350	2750	1250	250	125	25000
Commerce	19690	1000	1750	310	50	75	250	-	2750	1250	250	125	27500
Corporate Secretaryship	19690	1000	1750	310	50	75	250	-	2750	1250	250	125	27500
Bank Management	19690	1000	1750	310	50	75	250	-	2750	1250	250	125	27500
Accounting & Finance	19690	1000	1750	310	50	75	250	-	2750	1250	250	125	27500
Computer Application	23240	1000	5000	310	250	75	250	500	2750	1250	250	125	35000
Business Administration	19690	1000	1750	310	50	75	250	-	2750	1250	250	125	27500
Information Systems Mgt.	19740	1000	3500	310	250	75	250	500	2750	1250	250	125	30000
Defence & Strategic stu.	10490	1000	-	310	-	75	250	-	-	-	250	125	12500

UG & PG FEES DETAILS (Per Term) - SHIFT II (2023-2024)

Major	Tuition Fees	Special Fees	Lab Mainten.	other Fee	Caution Deposit	Insurance	Registration Fees	Science Fees	Infra. Fees	Misc.	Alumni Fee	ERP	Total
Criminology & Police Adm	10490	1000	-	310	-	75	250	-	-	-	250	125	12500
Electronic Media	9990	1000	-	310	-	75	250	500	-	-	250	125	12500
Data Science	28240	1000	5000	310	250	75	250	500	2750	1250	250	125	40000
Artificial Intelligence	28240	1000	5000	310	250	75	250	500	2750	1250	250	125	40000
Professional Accounting	19690	1000	1750	310	50	75	250	-	2750	1250	250	125	27500
M.A - History	4400	500	-	300	100	75	250	-	2750	1250	250	125	10000
B.A.Com (C.S)	6900	500	-	300	100	75	250	-	2750	1250	250	125	12500
M.Com (General)	9400	500	-	300	100	75	250	-	2750	1250	250	125	15000
M.Sc., (I.T.)	17500	1500	5000	300	1000	75	250	2500	2750	1250	250	125	32500
M.Sc., (C.S)	17500	1500	5000	300	1000	75	250	2500	2750	1250	250	125	32500
M.Sc., - Mathematics	7150	500	-	300	100	75	250	-	-	1250	250	125	10000
M.Sc., - Physics	4400	450	4500	300	250	75	250	400	2750	1250	250	125	15000
M.Sc., - Botany	7150	450	4500	300	250	75	250	400	-	1250	250	125	15000
M.Sc., - Chemistry	6400	450	5000	300	250	75	250	400	2750	1250	250	125	17500

OTHER FEES TO BE ON ADMISSION

S.No.	Description	UG	PG
		Amount	
1	Admission Fee	50.00	50.00
2	College Co-operative Stores	5.00	5.00
3	Medical Inspection	10.00	10.00
4	Recognition Fee for the students who have passed Higher Secondary Examinations of Tamil Nadu	100.00	100.00
5	Matriculation Fees	30.00	30.00
6	Registration Fee payable to the University of Madras	80.00	100.00
7	Sports Activities and Library Fees	120.00	80.00
8	Cultural and Youth Festival Fee etc., payable to University of Madras	30.00	30.00
9	Fee for Development of Infrastructural Facilities in the University	30.00	30.00
10	Fee for Verification of +2 Certificate	50.00	50.00
11	Convocation Function Fee	25.00	25.00
12	NSS Corpus Fund	60.00	60.00
13	Youth Red Cross	30.00	30.00
	Total	620.00	600.00

SCHOLARSHIP

The following scholarships are available for the students. Students are directed to meet the class counsellor or scholarship clerk in the office for more details on various scholarships. They are also advised to regularly read the notices regarding scholarships displayed on the Notice Boards.

1. National merit-cum-means scholarships to students belonging to minority communities. A minimum of 50% marks in the qualifying examination is required for applicants. (As the number of scholarships is limited, the selection of eligible candidates may be done on the basis of the marks scored by the applicants in their qualifying examination). This scholarship is available for UG, PG, M.Phil, and Ph.D. courses. Annual income limit. Rs. 2,00,000/-
2. National Loan Scholarship for UG and PG students belonging to SC and ST. The applicants should have scored minimum of 50% in the qualifying examination. This scholarship is available only for students staying in reputed / approved hostels. Annual income limit : Rs. 2,00,000/-
3. Scholarship for the physically challenged (i.e., students who are deaf / hearing impaired, visually and, Orthopedically challenged). Annual Income limit : Rs. 1,00,000/-
4. Residential and non-residential state scholarships for students belonging to SC, ST, and those converted from Hinduism to Christianity: They should be natives of Tamil Nadu or domiciled therein. Annual Income limit: Rs. 2,00,000/- for SC., ST., and Rs. 2,00,000/- for Christian converts.

5. Pondicherry state Post-Metric scholarship for students who had their school education in the Union Territory of Pondicherry.
6. Directorate of Tribal Affairs, Government of Manipur, gives Post-Metric scholarships for students from Manipur state.
7. Administration of the Government of Union Territory of Lakshadweep, Kochi, gives scholarships for students from the Lakshadweep group of Islands.
8. Directorate of Higher Education, Kohima, Nagaland, gives Post-Metric scholarships for students from Nagaland state.
9. Students belonging to the family of farmer's community are eligible for scholarships under Tamil Nadu Agricultural Labourers — Farmer's Welfare Scheme, offered by the Directorate of Collegiate Education Tamil Nadu.
10. Scholarships for Physically challenged students who are natives of Tamil Nadu and whose parent's income does not exceed Rs. 1,00,000/-
11. The Directorate of Collegiate Education, Tamil Nadu, gives scholarship (stipend) to full time Ph.D., scholars from all disciplines.
12. Ministry of Human Resource Development gives scholarships to students with extraordinary academic achievements in the qualifying examinations (80% and above), through the Directorate of Collegiate Education, Tamil Nadu.

13. Indian Union of Cultural Relations (ICCR), Government of India, gives scholarships to UG and PG students from Sri Lanka.
14. Ministry of Labour, Government of India, gives scholarships to the children of Beedi / Mine / Cine workers from Tamil Nadu.
15. Secondary Grade Teachers Children Scholarship is given to the Children of Secondary Grade Teachers working in Government Recognized Primary and Middle Schools for pursuing M.A., M.Sc., M.Com., M.Ed., ML., M.C.A., M.Phil. courses in Tamilnadu. There is no income ceiling limit, but the students should have secured not less than 60% marks in the U.G. Courses. Selection is made on the merit basis.
16. Scholarships for the first-generation students from backward classes. Annual income limit: Rs. 2,00,000/-. A certificate from the Tahsildar to the effect that there is no graduate in the family has to be produced.
17. Muslim Educational Association of Southern India (MEASI), the parent body of The New College, awards scholarships to poor and deserving Muslim students pursuing **unaided (Self-financing)** Programmes in the Shift I and all UG and PG programmes in the Shift II.

RULES & REGULATIONS – ATTENDANCE & LEAVE OF ABSENCE

All students are expected to follow the Rules and Regulations for Attendance and Leave of Absence.

1. A student shall attend all the five periods of each working day. Attendance shall be taken every period as soon as the teacher enters the class. As the attendance slips are collected from the classes immediately after the commencement of the classes, late comers will not be marked present. The attendance position of the each student will be displayed on the Department notice boards every month.
2. Students who want to avail leave should submit their leave applications, preferably in advance, to the respective class counsellors.
3. Students have to produce medical certificates if the leave on medical grounds exceeds three days.
4. If a student absents himself from classes for more than a week without prior permission from the class counsellor and Head of the Department, his name will be removed from the rolls. A re-admission fee will be levied for the reinstatement of the names in the rolls.
5. **A minimum of 75% of attendance is required for all the Students. In the case of I year students the minimum required percentage of attendance is 80%.**
6. All the students are expected to take their seats in their respective classes soon after the first bell.

7. Late comers will not be permitted to enter the class. They should go to the Library and engage themselves till that session is over and shall attend classes from the next session.
8. A student shall not absent himself from the class without proper leave applications duly signed by parents/guardians/wardens.
9. Attendance will be taken during every period of work. Students coming late are liable to incur loss of attendance. Any student found outside the class room during class hours will be marked absent. Students shall not disturb classes by moving about in veranda as this will cause disturbance to the classes that are going on.
10. Every student shall earn the minimum of 75% (seventy-five percent) of attendance to qualify to appear for End Semester Examinations.
11. If a student is absent for one or more hours in one particular session (forenoon or afternoon) he will be marked absent for half a day.
12. Permission to leave the college premises during working hours can be granted only by the Principal or concerned HOD, usually on production of a letter of request from the student.
13. Medical Certificate should be produced for more than three days of sick leave and the student should produce proper evidence for any other type of leave.

14. The Principal shall have power to condone shortage of attendance up to a Maximum of 10 percent i.e., nine days in any semester for valid reasons like Ill-health, etc., on paying the prescribed condonation fee.
15. Governing body of the College shall be the appellate authority whenever there is any dispute on condonation of attendance.
16. Statement of attendance shall be displayed in the College notice board every month and arrangement will be made to communicate the same to the parents.
17. Students who have an attendance of 65% to less than 75% are eligible to write the End Semester Examination on condone by the Principal by paying a condonation Fee of Rs. 400/-
18. If shortage of attendance exceeds the limit prescribed for condonation of Attendance, he will not be presented to the End Semester Examinations. Such students who could not write the University Examinations will however be permitted to continue their studies in the subsequent semester.
19. Deficiency of attendance in one semester shall be compensated in the subsequent semester, such that the combined attendance for any two consecutive semesters will be taken into account for determining the eligibility of a student to be presented for the University Examinations.
20. A student will be given only one opportunity to carry forward the deficiency in attendance to the next semester during the period of study of any degree course, failing which he will have to be readmitted.

21. If the attendance earned by a student is less than 50%, he will have to discontinue the course and repeat the same semester course again.
22. Students are eligible for exemption from attendance whenever they represent the college in any event/competition/tournament or NCC/NSS Camp whenever they attend.

GENERAL CODE OF CONDUCT FOR STUDENTS

The following are the general code of conduct for the Students. Any act of indiscipline inside or outside the college may attract strict action.

1. All students must wear their Identity Cards during the college hours. They are required to show their ID cards to the security personnel near the college gate and the college staff (both teaching & non-teaching) whenever demanded. Loss of Identity Cards should be reported to the Principal or the Vice-Principal immediately. No ID No Entry.
2. Every student is expected to come to college suitably dressed. T-shirts (with or without collar) and Shorts etc. are not allowed.
3. Students are expected to exhibit good manners and refined behavior. They should use decent language and abstain themselves from using profane language, offensive body language and any form of discriminatory expressions. They are expected to be courteous and polite in dealing with fellow students, faculty members and administrative staff. The college expects high moral standards in the students, and so students are advised to inculcate moral values.
4. Mobile phones are strictly banned in classrooms, library and examination halls. The defaulters will be fined.

5. Students are forbidden from organizing or attending any meeting inside the college campus or collecting money for any purpose without prior permission from the Principal.
6. Students are not permitted to enrol themselves as members of any political parties nor are they allowed to take part/organize in any political agitations inside or outside the campus.
7. The college campus has been declared as a "No Smoking Zone". Strict disciplinary action will be taken against students found indulging in smoking. Possession/use of drugs, alcohol and other intoxicants is strictly banned in the college campus.
8. Students are expected to uphold academic integrity. They should not indulge in plagiarism, malpractice/cheating on exams, abuse of electronic resources and other dishonest activities.
9. If any student is found to have engaged in any unlawful activities inside or outside the campus, he /she will be dealt with in accordance with the rule of law in the state and the country, and such students will be suspended / dismissed from the college. The college will not take responsibility for any criminal or non-criminal acts committed by students of the college outside the college campus.
10. The college Canteen facility is available only to the staff and students of the college. Students may eat only in the canteen. Littering on the college premises is a punishable offence.
11. Stringent action will be taken if students are found writing and drawing on walls and desks, damaging / defacing college or public property.

12. Students are not permitted to park their vehicle in the parking areas allotted for the staff.
13. Misconduct with teaching and other supporting staff of the college will be strictly dealt with.
14. Students are not permitted to carry weapons of any kind or replicas of weapons to the college Campus at any time.
15. The Wi-Fi connectivity available in the college campus should only be used to access academic related materials and information from the internet.
16. Students committing Cyber Crimes (illegal activities on the internet) will face disciplinary action including suspension / dismissal from the college.
17. Possessing / watching pornographic materials /videos/photos on mobile phones, Tablet, Computers and other devices is strictly banned inside the campus.
18. Eating, chewing and drinking beverages other than water are strictly forbidden inside the class rooms during class hours.
19. Women students pursuing PG, M.Phil., Ph.D., and other programmes are expected to conduct themselves with dignity, modesty and simplicity. They must come to college suitably clad.
20. Students should not engage in any trade or business activities within the college premises.
21. Character and conduct certificates cannot be claimed as a matter of right. The principal may refuse to issue these certificates without assigning any reason.

22. Students may meet or write to the Principal or Vice Principals for redressing their grievances.
23. Students are advised to make use of the free periods in reading books, magazines and newspapers available in the library.
24. Students must read the Circulars displayed on the Notice Boards regularly. Ignorance of orders duly displayed on the Notice Boards shall not be accepted as an excuse for noncompliance. Notices/posters regarding employment opportunities and training programmes supplied by various organizations will be displayed only on the Notice Board of the Career Guidance and Placement Cell located in the MIIT Block.
25. Students are warned against harassing, threatening, abusing or intimidating of fellow students, visitors, staff and others inside the campus. Students engaging in these activities will be seriously dealt with.

Note: Under the Government Educational Rules the Principal has full power to inflict the following punishment: Fine, withholding of Certificates, Suspension, Detention and Expulsion.

Disciplinary Rules Governing Students

1. Students are strictly forbidden from participating in political agitations of all kinds.
2. If a student attends any political meeting or engages in political agitation and conducts himself in a way that is detrimental to the corporate life or functioning of the College, severe action will be taken. The Principal is empowered to expel or suspend the student or refuse issuing all or some of the certificates due to him. His case may also be reported to the University for punishment under the University regulations.

3. The Principal has the right to frame and issue disciplinary rules of temporary or permanent nature whenever necessary. These rules might concern with the maintenance of dignity and reputation of the College or conduct of the student within the College precincts.
4. Under the Tamil Nadu Government Education Rules, the Principal has full powers to impose fines, refuse certificates, suspend or expel a student from the College, in case it is found that the behavior /act of the student is undesirable/detrimental to the interests of the institution.
5. Organized absence from classes and soliciting absence from other students are serious breaches of discipline which may lead to expulsion of the student.
6. Students are not allowed to address any authority outside the College without the permission of the Principal.
7. Students should not resort to any method of protest for whatever reason. They should highlight their problems and issues to the Grievance Redressal Cell and the Principal for getting the grievances redressed.
8. Students are not permitted to post any of the deemed problems on the social media, such as Facebook, nor to the press without the knowledge of the Principal.
9. NCC is an organization that stands for discipline. Cadets are warned against involving in any act of indiscipline that may bring disrepute to NCC or the institution. The Principal has the right to expel such cadets from the NCC, and if need be, from the institution.

10. Ragging in any form is a serious offence and those found indulging in it will be summarily expelled from the College as per the directions of the Government. Do not rag and get ragged. All instances of ragging, including eve-teasing, whether inside or outside the campus, must be brought to the notice of the Principal, either in writing or oral. Drop boxes have been arranged outside the Principal's Chamber. Aggrieved students can avail it. Students are advised to go through the relevant Act published in this Handbook.
11. Use of tobacco, alcohol and drugs inside the College campus is strictly prohibited. Students found in possession or using them would be summarily dismissed from the College.
12. Students found involved in violent behaviour inside or outside the class and in group violence inside the campus, leading to bloody clashes, would be severely dealt with. Disciplinary action would be initiated against all those involved in them, leading to expulsion from the College.

GENERAL DISCIPLINE

1. Every student shall attend classes regularly and shall refrain from doing anything calculated to impede the attention of other students or disturbing adjacent classes.
2. After the bell at the end of each hour all students shall be seated in their seats for the next hour.
3. Students shall not leave the class room without prior permission of the teacher before the class is discharged.
4. Every student shall handle the College property with care and do everything in his power to preserve the cleanliness of the campus.

5. Smoking is strictly forbidden within the college campus.
6. Intoxicants are strictly prohibited.
7. Every student shall wear clean and suitable clothing and not appear in the College improperly dressed.
8. On all the important occasions or in functions of the College all the students should be present neatly dressed in specified uniform.
9. Anyone who infringes any of the rules of the college either in word or deed shall be deemed to have committed breach of discipline and the Principal shall have full power to inflict the corrective means.
10. Students of the college are bound to obey the rules and promote the corporate life in the campus. In the interpretation of the rules and in any academic or disciplinary matter not covered by the rules, they shall accept the decision of the Principal.
11. If any student or groups of students are found indulging in violence or vandalism causing damage to the College assets, the individual student or the group of students shall be required to bear the cost of replacement of those assets individually or collectively along with the payment of fine for such misbehaviour.
12. No notice of any kind shall be circulated by the students or pasted anywhere in the College campus without prior permission by the Principal.

WARNING AGAINST RAGGING

Students are forbidden from ragging. Affected students must report all instances of ragging. They shall write a complaint & drop the letter into the Complaint Box kept in the Principal's Office. Ragging is a serious and criminal offence that involves severe punishment in the form of dismissal from the College and police action that can result in imprisonment.

DO NOT RAG AND GET RAGGED TAMIL NADU PROHIBITION OF RAGGING ACT 1997 TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY

The following Act of the Tamil Nadu Legislative Assembly received assent of the Governor on the 14th February 1997 and is hereby published for general information.

Act No.7 of 1997: An Act to prohibit ragging in educational institutions in the State of Tamil Nadu. Be it enacted by the Legislative Assembly of the State of Tamil Nadu in the forty-eighth year of Republic of India as follows. Short title, extent and commencement:

1. 1. The Act may be called the Tamil Nadu Prohibition of Ragging Act 1997.
2. It extends to the whole of the State of Tamil Nadu.
3. It shall be deemed to have come into force on the 19th day of December 1996.

2. Definitions

In this Act unless context otherwise requires, "ragging" means display of noisy disorderly conduct during any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear, shame or embarrassment to a student in any educational institution, and includes:

- a) Teasing, abusing of, playing practical jokes on, or causing hurt to such student; or

b) Asking the student to do any or perform something which such student will not in the ordinary course willingly do.

3. **Prohibition of Ragging**

Ragging within or without any educational institution is prohibited.

4. **Penalty for Ragging**

Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

5. **Dismissal of Student**

Any student convicted of an offense under Section 1 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

6. **Suspension of Student**

Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an educational institution, or to any other person responsible for management of the educational institution, such head of the educational institution or person responsible for the management of the educational institution shall enquire into the same immediately and if found true shall suspend the student, who has committed the offense, from the educational institution.

The decision of the Head of the Educational institution or the person responsible for the management of the educational institution that any student has indulged in ragging under sub section (1) shall be final.

7. Deemed abetment

If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in sub-section (1) of section 6 when a complaint of ragging is made, such person shall be deemed to have abetted the offense of ragging and shall be punished as provided for in section (4).

8. Power to make rules

The State Government may make rules for carrying out all and any of the purposes of the Act.

All rules made under this Act shall be published in the Tamil Nadu Government Gazette and unless they are expressed to come into force on a particular day, shall come into force on the day on which they are published. Every rule under this Act, shall, as soon as possible after it is made, be placed on the table of the Legislative Assembly and if, before the expiry of the session in which it is so placed on the next session, the Assembly makes any modification in any such rule, or the Assembly decides that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be, so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under the rule.

9. **Repeal and Saving- Tamil Nadu Ordinance 10 of 1996**

The Tamil Nadu Prohibition of Ragging Ordinance 1996 is hereby repealed.

Notwithstanding such repeal anything done or any action taken under the Ordinance shall be deemed to have been done or taken under this Act.

(By Order of the Government)

A. K. Rajan

Secretary to Govt. Law Dept.

WARNING TO STUDENTS RAGGING IS BANNED

Those who abet or propagate ragging will have the following punishments:

1. Imprisonment upto a term of 2 years.
2. A fine upto Rs. 10,000/- (Rupees Ten Thousand only)
3. Dismissal from the Institution and shall not be admitted in any other educational institution.

The following are treated as Ragging

- Display of noisy disorderly conduct.
- Doing any act which causes or is likely to cause physical or Psychological harm or raise apprehension of fear or shame or Embarrassment to new students.
- Teasing, abusing, playing practical jokes, causing hurt or asking new student to do any act or to perform something which such student will not in the ordinary course willingly do.
- Therefore, all the students, in the interest of their future, are advised to behave properly and conduct themselves in disciplined way.

LIBRARY RULES AND REGULATIONS

1. Library and Reading Room are open to all students and members of staff of the College.
2. The Library is open on all working days of the College from 8.30 am. to 7.00pm and on Saturday from 9.00 am to 5.00 pm. The library will remain closed on all holidays.
3. Strict silence shall be maintained in and around the Library. The Librarian may refuse to issue of books for breach of this rule.
4. The college uses bar-coding facility for the students and faculty identity cards that ensure effective usage of library.
5. Open Access (OPAC)mSystem will be followed in the Library.
6. Every UG student shall be permitted to borrow three books and every PG student shall be permitted to borrow four books from the library.
7. Books will be issued to the students during any time during library working hours.
8. Reference books will not be lent out.
9. While borrowing books, students are requested to verify that the books are in proper shape without any mutilation of pages or missing of pages. If any damage or scribbling is found, it should immediately be reported to the Librarian.
10. The period of loan will be only 14 days for students and one month for staff.
11. The book should be returned on or before the due date mentioned in the due date slip of the book. No renewal of book will be allowed for students.
12. Students who fail to return the books on or before the due date will have to pay a penalty of Re.1/- per day from the due date.
13. The cost of the book and penal fee will be charged on 15th day after the due date, from the students.

14. A student will lose the privilege of borrowing book if he repeatedly returns the books late or damages the books in any form.
15. For any mutilation of book(s) found at a later date, the last borrower of the book will be held responsible.
16. The librarian reserves the right to recall any book at any time.
17. Students who have been issued with identification card shall produce the same before the Librarian on demand.
18. Students should guard the book as their property and not misuse them.
19. All complaints and suggestions should be made to the Librarian, refer them to the Principal.
20. Students must return all the books at the end of their course or at the time of leaving the college whichever is earlier. All dues should be paid.
21. Transfer Certificate and Conduct Certificate will not be issued to the students unless all the books due from them are returned.

LIBRARY: DIGITAL LIBRARY

Rules to be followed for using Computer facility

1. Each student can use the Computer in Digital Library for a period of 60 minutes only.
2. The students should make a compulsory entry in the log book before switching on the terminal.
3. The students can reserve their slots in advance but would be allowed to do so only on the previous day.
4. The students will not be allowed to use the above facility during class hours.
5. The students will not be allowed to use their own DVDs/CDs.
6. Playing games in the computer / own gadgets is strictly prohibited inside the library.
7. The students should shut down the system properly. If he is unable to do so, he should contact the staff-in-charge.

PHYSICAL EDUCATION

The Institution has very good play ground facilities for playing games like Cricket, Volley Ball, Basket Ball, Foot Ball, Hockey, Ball Badminton, etc. For improving athletic skills, athletic track with eight lanes is laid. Separate cricket nets for practising are also provided. Facilities are plenty for indoor games like table tennis.

NEST

The New College Centre for Environment Science and Technology (NEST) is a science club its aims and objectives are the following:

- a. To educate the masses and create environmental awareness among them.
- b. To devise methods for the safe and effective disposal of pollutants and to develop indigenous technology for solid waste management like vermin compost.
- c. To create awareness on Green House Effect and Global Warming.
- d. To develop new techniques for Rain Water Harvesting (RWH).

The First year UG and the First year PG students of Science departments alone are eligible to enrol themselves as members of NEST. "Young Scientist" and "Enviro Friend" titles would be conferred each year on the outstanding members of the club.

Director : Dr. A. Hyder Ali,
Associate Professor of Zoology & Deputy Warden

DEENIYATH & MORAL INSTRUCTION CLASSES

- The Muslim Educational Association of Southern India organizes Deeniyath Classes for the students of U.G. and P.G. Degree courses in the College. All Muslim Students are expected to attend these classes regularly.

- The Muslim Educational Association of Southern India organizes Deeniyath Classes for the students of U.G. and P.G. Degree courses in the College. All Muslim Students are expected to attend these classes regularly.
- Moral instruction classes are conducted for students of other communities.
- Under the auspices of Deeniyath & Moral Instruction programme common guest lectures are also conducted.
- Apart from Annual examinations, contests and essay writing competitions are conducted every year and prizes are awarded.
- Students who put in 100% of attendance in Deeniyath & Moral Instruction classes will be awarded cash prizes.

Coordinator : Dr. N. M. Ahamed Ibrahim,
Associate Professor and Head, Department of Arabic

eUrdu CENTRE

e-Urdu Centre was established by the Department of Urdu, The New College (Autonomous), Chennai-14, to promote Urdu language in general and to impart IT related skills in Urdu in particular.

Objectives of the Centre

- To promote Urdu language among staff and students of the college.
- To train students in DTP and other IT related skills in Urdu language.
- To offer add-on Diploma and Certificate Courses in Urdu language for students

NEW COLLEGE STAFF ASSOCIATION

The New College Staff Association (NCSA) consists of all the teaching staff of the college. The Principal functions as the Patron of the Staff Association.

The President, the Secretary, the Treasurer of the Staff Association are elected by the permanent members of the staff in Shift – I from among themselves for a term of **two years**.

The **Joint Secretary** is elected by the Shift-II staff members for a term of **two years**.

The Secretary assists the President in preparing the agenda and recording the proceedings of the meetings. The Treasurer is in-charge of the accounts of the Staff Association.

The Staff Association discusses the academic and extracurricular programmes and offers suggestions for maintaining high standards in keeping with the purpose and philosophy of the college.

THE NEW COLLEGE STUDENTS' UNION

The New College Students' Union is an association that functions for the welfare of the students of the college. All the current students of the college are members of the Students' Union. A Chairman, a Vice Chairman and a General Secretary are the main office bearers of the Union. They are elected by the departmental sectional association secretaries for a period of one academic year. Each Department has a Sectional Association, and there is a separate Association for Postgraduate Students. The student secretaries of the sectional associations are selected through the election conducted at the beginning of every academic year.

In addition to the elected members of the Union, students are nominated every year by the Principal from among the Secretaries of Sectional Associations for the following positions: 1) Sports Secretary 2) Cultural Secretary and 3) Student Editor (for the college magazine). In the absence of suitable candidates among the Secretaries of Sectional Associations, the Principal is empowered to nominate representatives from the other students for the above positions.

There is a separate Union for each shift (Shift I and Shift II). The Principal of the college is the President of the college Union. The activities of the Students Union are directly controlled by The Centre for Students Affairs headed by the Dean of Students' Affairs. Two Vice Presidents (one each for Shift I and Shift II) are nominated every year from among faculty members of the college to support and monitor all the activities of the Students Union.

Separate Vice Presidents are also nominated by the Principal from among faculty members for the PG Students Association in Shift I and Shift II. The activities of the Sectional Associations are supervised by the Vice Presidents of the Sectional Associations nominated by the Head of the Department concerned.

Purpose and functions of the Students Union

- Preventing and reporting all forms of ragging.
- Enriching the campus life through various activities.
- Representing the grievances of the students to the Principal, Dean of Students Affairs and other officials of the college.
- Promoting universal human values, cross-cultural harmony and brotherhood among the students.

- Creating awareness among students on various social issues and problems involving students like general discipline, code of conduct, traffic rule violation, substance abuse, creating public nuisance, addiction to mobile devices and online games, lack of seriousness in studies, and lack career orientation.
- Nurturing the talents of students in sports and cultural activities, and making them participate in competitions conducted by various recognized organizations and institution.
- Developing leadership qualities among the students and helping them become model citizens of the country.
- Supporting the peer mentoring system.

General Rules for the Students' Union

- Only the final year UG students are permitted to contest for the post of secretaries of the sectional associations and office bearers of the Students Union. Students who were detained in any previous semester for want of attendance and those who failed in any previous semester examinations are not eligible to contest for any Union positions, including departmental Secretary. A letter of consent from the parents is also essential for eligible candidates to contest for any Union posts.
- Students who faced disciplinary action for involving in unlawful activities are not permitted to contest for any positions under Students' Union.
- PG Students can contest only for the post of the Secretary of the Postgraduate Association.
- Lateral Entry students are not permitted to contest for any positions in the Students' Union.
- The Union office Bearers have to seek the permission of the Principal through their Vice President and Dean of Students Affairs for conducting any activities.

- The Principal is empowered to cancel the election / suspend the activities of the students' union in the event of any untoward incidents like violent clashes among the students and damaging of the college property as part of the students union election or the activities of the students' union.
- Office Bearers of the Students' Union should behave in an exemplary manner.
- Students' Union is not permitted to hold any demonstrations in the college campus on the political issues in the state or country.

Sectional Associations of Shift-I:

1. Umaru Pulavar Tamil Peravai
2. Arabic Study Circle
3. Urdu Association
4. Hindi Association
5. French Association
6. English Literary Association
7. Historical Studies Association
8. Economics Association
9. Sociology Association
10. Commerce Association
11. Corporate Secretaryship Association
12. Mathematics Association
13. Physics Association
14. Chemistry Association
15. Plant Biology and Plant Biotechnology Association
16. Zoological Society
17. Computer Science Association
18. Post-Graduate Students' Association

Sectional Associations of Shift-II:

1. Accounting & Finance Association
2. Bank Management Association
3. Biotechnology Association
4. Business Administration Association
5. Business Economics Association
6. Commerce Association
7. Computer Application Association
8. Computer Science Association
9. Corporate Secretaryship Association
10. Criminology & Police Administration Association
11. Defence & Strategic Studies Association
12. Electronic Media Association
13. Information Systems and Management Association
14. Information Technology Association
15. Post-Graduate Students' Association
16. Professional Accounting Association
17. Tamil Association
18. Urdu Association

EXAM AND EVALUATION UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

Regulations from 2008-2009

- All UG and PG Courses shall be conducted on Choice Based Credit System (CBCS). It is an instructional package developed to suit the needs of students to keep pace with the developments in Higher Education and the quality assurance expected of it in the light of liberalization and Globalization in higher education.
- The term "Credit" refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. However, in no instance the credits of the course can be greater than the hours allotted to it. Each course is designed under lectures / tutorials / laboratory or field work / seminar / practical training / Assignments / Report writing etc., to meet effective teaching and learning needs.
- 2 papers of Non Major Electives are taken during III and IV Semester with 2 credits. It is open to all the students, irrespective of the Department. In case of languages, the students who study Arabic, Hindi, French and Urdu will study one paper on Fundamentals of Tamil during III & IV semesters. The Students who have come from other states or studied Tamil as a part of Higher Secondary school and taken other language as Part-I will have advanced Tamil. Others will study other Non-Major Electives.
- Extra-Curricular Courses which includes NSS, NCC, Youth Red Cross, Rotaract Club and Sports. All the students are encouraged to register themselves in any one of the extension services for the first four semesters. This will carry 2-5 credits.

Condonation / Detention:

Students must have 75% of attendance in each part of the course of study to appear for the End-Semester Examinations. Students who have 65% to less than 75% of attendance shall apply for condonation in the prescribed form with the prescribed fee and receive the permission orders to write the Exam. Students who have 50% to 65% of attendance must pay the prescribed condonation and get permission to write the Examinations in the next semester. Students who have below 50% of attendance are not eligible to appear for the examination. They shall redo the semester(s) after re-joining for which they lack attendance without proceeding for the next semester as the case may be. Students who lack attendance owing to medical grounds shall produce medical certificate issued by the authorized medical attendant duly certified by the Principal of the college and shall be permitted to proceed to the next semester and to complete the course of study after securing required percentage of attendance.

EXAMINATION FEES

No student shall be permitted to appear for the End Semester Examination unless the examination fees are remitted through the online mode, and has required attendance.

Examination fees without fine or with the fine or Rs. 500/- should be paid on or before the prescribed dates for each semester. No extension of date will be entertained under any circumstances.

Evaluation

Evaluation for each course shall be done by continuous internal assessment by the course teacher concerned as well as by an end semester examination and will be consolidated at the end of the course. The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points.

Examinations:

1. There shall be Examinations at the end of each Semester, for odd Semester in the month of October / November and for even semester in the month of April / May. Students are given provision to apply online exam application for all UG and PG courses.
2. A Student who does not pass the examination in any course(s) may be permitted to appear in the subsequent examination to be held in October / November or April / May. However students who have arrears in Practical shall be permitted to take their arrear Practical examinations in the respective semester.
3. All students should get registered for the first semester examination. If registration is not possible owing to shortage of attendance beyond condonation limit /regulation prescribed or belated joining or on medical grounds, such students are permitted to move to the next semester. However, they shall redo the missed semester after the completion of the course.
4. PG students shall be required to take up Project Work and submit the Project Report during their second year. The Head of the Department shall allot the guide who in turn will suggest the project Work to the students. Two typed copies of the Project Report shall be submitted to the department before the due date and one copy will be forwarded to the Controller of Examinations. The project paper carries 100 marks.
5. For the Project Report, the maximum marks will be 75 percent and for the Viva-Voce 25 percent. Each student shall be required to appear for Viva- Voce Examination (in defense of the Project only).
6. Each PG student shall appear for an internship training during the vacation of the II Semester for a minimum period of 15 days and shall submit the report to the controller of examinations. Each student is awarded 2 credits on submission of the report.

Continuous Internal Assessment pattern was modified from the academic year 2019 – 2020.

Three cycles of tests will be conducted during 25th to 30th day, 50th to 55th day and 70th to 75th day.

The average of the best of two cycles will be considered for the award of 20 marks. The remaining 5 marks based on regularity awarded as follows: 90% and above - 5 marks; 75% but below 90% - 4 marks; 65% but below 75% - 3 marks; 55% but below 65% - 2 marks; below 55% - 0 marks. Total C.I.A marks 25.

Departments are given autonomy to choose any or all of the following Assessment method to assess the Students from the academic year 2019 – 2020.

i) Class Test ii) Surprise test iii) Seminars iv) Group discussion v) Home Project vi) Group Project vii) Preparing notes viii) Preparing question from the syllabus ix) Model Examination

- In the case UG Soft Skill (Part IV) Viva voce Examination will be conducted from 2014 batch onwards to award 25 marks instead of Assignments, CIA Test and Model Exam.
- If a student misses CIA / Model due to valid reasons (to be ascertained by the Head of the Department on the basis of documental proof provided by the student), the concerned HOD may arrange a special examination for such student. However, only one such special examination shall be held for all such cases and it should be conducted at least two weeks ahead of the End Semester examinations. The HODs shall be required to inform the Examination Department before conducting such tests.

In addition to continuous evaluation component(CIA) the end semester examination, which will be a written type examination of at least 3 hour duration, would form an integral component of the evaluation. The ratio of marks to be allotted to continuous internal assessment and to end semester examination is 25:75

- End Semester Examination: (Total Marks 75)
- UG Passing Minimum: 40% (40% S.E + C.I.A),
- PG Passing Minimum: 50% (50% S.E + C.I.A)
- M.Phil Passing Minimum: 55% (50% S.E + C.I.A)
- Re-valuation of the answer scripts allowed from 2022-2023 batch.

Pattern of Examination

The odd Semester (I/III/V) Examination shall be held in the month of November / December and the Even Semester (II/IV/VI) Examinations in the month of April / May.

The End Semester Examinations shall be held as per schedule and the same should displayed on the college notice board at least 15 days before the commencement of the Examination by the Office of the Controller of Examination. Office of the Controller of Examination shall get the examination scheduled approved by the Examination Committee before displaying it.

After the publication of the result of each End Semester Examinations, the examinees will be provided with a transcript reflecting their marks / grade obtained in each paper.

The procedures for the conduct of the Semester Examination and valuation will be evolved by the office of the Controller of Examination.

Grades will be awarded separately for Part-I, Part-II, Part-III and Part-IV. Marks obtained in Part-III Allied Courses, Core Courses, Elective Courses alone will be taken into consideration for awarding the classification in the overall performance of the student with grading system.

Passing Minimum for candidates admitted from 2014 -15 batch

There is no passing minimum for CIA Marks (25). The passing minimum for End Semester Exam shall be 40% of 75 marks (30 marks) and overall pass is 40%..

In PG course, a candidate shall be declared to have passed in each course if he secures not less than 50% out of 75% (38 marks) in the End Semester Examinations and not less than 50% in the aggregate, taking Continuous assessment and End Semester Examinations mark together.

Grading System

The marks earned by a student in both the Continuous Internal Assessment (CIA) and End Semester Examination (ESE) will be added and then converted into letter grades and grade points.

Range of Marks	Letter Grade	Grade Points
96-100	O	10
86-95	A+	9
76-85	A	8
66-75	B+	7
56-65	B	6
50-55	C	5
40-49	P	4
00-39	F	0
Absent	Ab	0

Classification

If a student successfully passed all the courses with CGPA 7.5 and above without any arrear-First Class with Destination; passed all the courses with CGPA 6 to 7.4 -First Class; passed all the courses with CGPA 5 to 5.9-Second Class; passed all the courses with CGPA 4 to 4.9-Third Class.

Computation of Cumulative Grade Point Average (CGPA) as follows:

$$\text{GPA} = \frac{\text{Sum of the product of credits and grade points earned}}{\text{Sum of the credits of the courses in a semester}}$$

$$\text{CGPA} = \frac{\text{Sum of the product of credits and grade points earned}}{\text{Sum of the credits for the entire programme}}$$

Instant Examination

UG/PG Students with arrear in only one paper of final semester will be permitted to write the instant exam on the payment of Rs. 1000/- for that paper. The Instant exam will be normally conducted within 15 days of declaration of results of the final semesters. However, the re-do and mal practice cases, if any, are not eligible to appear for Instant exam.

DISCIPLINARY ACTION ON MALPRACTICE IN EXAMINATION

1. Student shall not indulge in any form of malpractice during C.I.A. Tests, Model and End Semester Examinations.
2. The student will be disqualified from the examination if he uses Mobile Phone and keeps the same with or without knowledge of the invigilator.
3. The following punishments will be given to the students, when they indulge in malpractices in C.I.A. test, Model and Semester Examinations.
 - a) **Issue:** Possession of notes, books, bits or any incriminating material but not attempted to copy
Action: The Particular examination paper will be cancelled.
 - b) **Issue:** Attempting to copy from the material in possession and accepting the malpractice.
Action: The particular paper and the subsequent papers will be cancelled.
 - c) **Issue:** If a candidate repeats the malpractice. Possession of electronic gadgets for communication etc.,
Action: The punishments will be decided by Examinations Disciplinary Committee.

Academic Calendar for the year 2023 - 2024

ODD SEMESTER		
Date	Day	Activity
JUNE 2023		
19	Monday	College Reopens after Summer Vacation
20	Tuesday	College Council Meeting
22	Thursday	Notification - Students' Union Election
23	Friday	Notification - Students' Union Election
27	Tuesday	Election - Students' Union Election
28	Wednesday	Holiday - Arafa Day
29	Thursday	Holiday - Eid-UI-Adha
JULY 2023		
02	Sunday	College Founders' Day
03	Monday	Reopening for I Year UG
04-10	Tuesday - Monday	Deeksharambh - Students' Induction Programme (SIP)
29	Monday	Muharam - Holiday
AUGUST 2023		
07	Monday	CIA EXAM - I BEGINS
11	Friday	Online Fee Payment for ESE Opens
15	Tuesday	Independence Day - Holiday
25	Friday	Last day to pay Exam Fees with fine
SEPTEMBER 2023		
02	Saturday	Open Day
05	Tuesday	Teachers' Day
06	Wednesday	Krishna Jayanti - Holiday
11	Monday	Late date to pay Exam Fees with fine & CIA-2 Begins
19	Tuesday	Vinayaka Chathurthi - Holiday
28	Thursday	Meelad-Un Nabi - Holiday
OCTOBER 2022		
16	Monday	Practical Exam Begins
17	Tuesday	submission of CIA Marks
23	Monday	Ayutha Pooja - Holiday
24	Tuesday	Vijaya Dasmī - Holiday
30	Monday	End Semester Exam - Part IV Begins

31	Tuesday	Last Working Day
NOVEMBER 2023		
03	Friday	End Semester Examination - Part - I, II & III Begins
12	Sunday	Deepavali
16	Thursday	End Semester Examination Valuation Camp Begins
22	Wednesday	End Semester Exam Ends

EVEN SEMESTER

27	Monday	College Reopens for Even Semester
28	Tuesday	College Council Meeting

DECEMBER 2023

08	Friday	Publication of November 2023 End Semester Exam Results
16	Saturday	Open Day
25	Monday	Christmas Holiday

JANUARY 2024

01	Monday	New Year Holiday
15	Monday	Pongal - Holiday
16	Tuesday	Thiruvalluvar Day - Holiday
17	Wednesday	Uzhavar Thirunal - Activity
22	Monday	CIA - 1 Begins
26	Friday	Republic Day
29	Monday	Online Fee Payment for ESE Opens

FEBRUARY 2024

08	Thursday	Last Date to pay End Semester Examination fees without fine
19	Monday	CIA - 2 Begins
22	Thursday	Last Date to pay End Semester Examination fees with fine

MARCH 2024

08	Friday	Release of End Semester Examination Time Table
11	Monday	Ramadan - 1 Holiday
18	Monday	CIA - 3 Begins
29	Friday	Good Friday - Holiday

APRIL 2024		
06	Saturday	Lailathul Qadr - Holiday
07-13	Sunday - Saturday	Eid-Ul-Fitr Holiday
14	Sunday	Tamil New Year Holiday
17	Wednesday	End Semester Exam - Part IV Begins
19	Friday	Last Working Day
23	Monday	End Semester Exam - Part-I, II & III Begins
MAY 2024		
03	Friday	Central Valuation Camp Begins
08	Wednesday	End Semester Examination Ends

CALENDAR
2023 - 2024

JUNE 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	THURSDAY		
2	FRIDAY		
3	SATURDAY	HOLIDAY	
4	SUNDAY	HOLIDAY	
5	MONDAY	World Environment Day	
6	TUESDAY	Publication of April 2023 ESE Results	
7	WEDNESDAY		
8	THURSDAY		
9	FRIDAY		
10	SATURDAY	HOLIDAY	
11	SUNDAY	HOLIDAY	
12	MONDAY		
13	TUESDAY		
14	WEDNESDAY		
15	THURSDAY		

JUNE 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	FRIDAY		
17	SATURDAY		
18	SUNDAY	HOLIDAY	
19	MONDAY	College Reopens after Summer Vacation	1
20	TUESDAY	College Council Meeting	2
21	WEDNESDAY	International Yoga Day	3
22	THURSDAY		4
23	FRIDAY		5
24	SATURDAY	HOLIDAY	
25	SUNDAY	HOLIDAY	
26	MONDAY		6
27	TUESDAY	Students' Union Election Shift-1 & II	7
28	WEDNESDAY	Arafa Day - HOLIDAY	
29	THURSDAY	EID-UI- Adha HOLIDAY	
30	FRIDAY	HOLIDAY	

Total No. of Working Day: 07

JULY 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	SATURDAY	HOLIDAY	
2	SUNDAY	College Founders' Day HOLIDAY	
3	MONDAY	College Reopens for I Year UG Students	8
4	TUESDAY	Deeksharambh - SIP	9
5	WEDNESDAY	Deeksharambh - SIP Human Values - SI	10
6	THURSDAY	Deeksharambh - SIP	11
7	FRIDAY	Deeksharambh - SIP	12
8	SATURDAY	HOLIDAY	
9	SUNDAY	HOLIDAY	
10	MONDAY	Deeksharambh - SIP	13
11	TUESDAY		14
12	WEDNESDAY		15
13	THURSDAY		16
14	FRIDAY		17
15	SATURDAY	World Youth Skill Day	18

JULY 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	SUNDAY	HOLIDAY	
17	MONDAY		19
18	TUESDAY		20
19	WEDNESDAY	Human Values - SII	21
20	THURSDAY		22
21	FRIDAY		23
22	SATURDAY	HOLIDAY	
23	SUNDAY	HOLIDAY	
24	MONDAY		24
25	TUESDAY		25
26	WEDNESDAY	Mentoring Session - I	26
27	THURSDAY		27
28	FRIDAY		28
29	SATURDAY	MUHARAM - HOLIDAY	
30	SUNDAY	HOLIDAY	
31	MONDAY		29

Total No. of Working Day: 22

AUGUST 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	TUESDAY		30
2	WEDNESDAY	Human Values - SI	31
3	THURSDAY		32
4	FRIDAY		33
5	SATURDAY		34
6	SUNDAY	HOLIDAY	
7	MONDAY	CIA - 1	35
8	TUESDAY	CIA - 1	36
9	WEDNESDAY	CIA - 1	37
10	THURSDAY	CIA - 1	38
11	FRIDAY	CIA - 1 & Online Fees Payment for ESE opens	39
12	SATURDAY	HOLIDAY	
13	SUNDAY	HOLIDAY	
14	MONDAY		40
15	TUESDAY	INDEPENDENCE DAY HOLIDAY	

AUGUST 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	WEDNESDAY	Human Values - SII	41
17	THURSDAY		42
18	FRIDAY		43
19	SATURDAY	HOLIDAY	
20	SUNDAY	HOLIDAY	
21	MONDAY	World Entrepreneurs Day Last Date to pay Exam Fees without fine	44
22	TUESDAY		45
23	WEDNESDAY		46
24	THURSDAY		47
25	FRIDAY	Last Date to pay Exam Fees with fine	48
26	SATURDAY	HOLIDAY	
27	SUNDAY	HOLIDAY	
28	MONDAY		49
29	TUESDAY	National Sports Day	50
30	WEDNESDAY		51
31	THURSDAY		52

Total No. of Working Day: 23

SEPTEMBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	FRIDAY		53
2	SATURDAY	OPEN DAY	54
3	SUNDAY	HOLIDAY	
4	MONDAY		55
5	TUESDAY		56
6	WEDNESDAY	KRISHNA JAYANTHI HOLIDAY	
7	THURSDAY		57
8	FRIDAY		58
9	SATURDAY	HOLIDAY	
10	SUNDAY	HOLIDAY	
11	MONDAY	CIA - 2	59
12	TUESDAY	CIA-2	60
13	WEDNESDAY	Human Values - SI CIA - 2	61
14	THURSDAY	CIA-2	62
15	FRIDAY	Engineer's Day CIA-2	63

SEPTEMBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	SATURDAY	HOLIDAY	
17	SUNDAY	HOLIDAY	
18	MONDAY		64
19	TUESDAY	VINAYAKA CHATHURTHI HOLIDAY	
20	WEDNESDAY	Human Values - SII	65
21	THURSDAY		66
22	FRIDAY		67
23	SATURDAY		
24	SUNDAY	NSS DAY HOLIDAY	
25	MONDAY		68
26	TUESDAY	Mentoring Session-II	69
27	WEDNESDAY		70
28	THURSDAY	MILAD UN NABI HOLIDAY	
29	FRIDAY		71
30	SATURDAY	HOLIDAY	

Total No. of Working Day: 19

OCTOBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	SUNDAY	BLOOD DONATION DAY INDIA START-UP DAY	
2	MONDAY	GANDHI JAYANTHI HOLIDAY	
3	TUESDAY		72
4	WEDNESDAY	Human Values - SI	73
5	THURSDAY		74
6	FRIDAY	ESE Hall Ticket Online	75
7	SATURDAY		76
8	SUNDAY	HOLIDAY	
9	MONDAY	CIA-3	77
10	TUESDAY	CIA-3	78
11	WEDNESDAY	CIA - 3	79
12	THURSDAY	CIA-3	80
13	FRIDAY	CIA-3	81
14	SATURDAY	HOLIDAY	
15	SUNDAY	NATIONAL INNOVATION DAY HOLIDAY	

OCTOBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	MONDAY	Practical Exam Begins	82
17	TUESDAY	Submission of CIA Marks	83
18	WEDNESDAY	Human Values - SII	84
19	THURSDAY		85
20	FRIDAY		86
21	SATURDAY	HOLIDAY	
22	SUNDAY	HOLIDAY	
23	MONDAY	AYUTHA POOJA - HOLIDAY	
24	TUESDAY	VIJAYADASAMI - HOLIDAY	
25	WEDNESDAY		87
26	THURSDAY		88
27	FRIDAY	Last Date to Submit CIA Marks	89
28	SATURDAY		90
29	SUNDAY	HOLIDAY	
30	MONDAY	End Semester Exam Begins Part - IV	91
31	TUESDAY	Part - IV (Last Working Day)	92

Total No. of Working Day: 21

NOVEMBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	WEDNESDAY	ESE Part - IV	
2	THURSDAY	ESE Part - IV	
3	FRIDAY	ESE Part - I, II, III Begins	
4	SATURDAY		
5	SUNDAY	HOLIDAY	
6	MONDAY		
7	TUESDAY		
8	WEDNESDAY		
9	THURSDAY		
10	FRIDAY		
11	SATURDAY	NATIONAL EDUCATION DAY HOLIDAY	
12	SUNDAY	DEEPAVALI HOLIDAY	
13	MONDAY	HOLIDAY	
14	TUESDAY	Children's Day	
15	WEDNESDAY		

NOVEMBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	THURSDAY	ESE Valuation Camp Begins	
17	FRIDAY		
18	SATURDAY		
19	SUNDAY	HOLIDAY	
20	MONDAY		
21	TUESDAY		
22	WEDNESDAY	End Semester Exam Ends	
23	THURSDAY		
24	FRIDAY		
25	SATURDAY	HOLIDAY	
26	SUNDAY	HOLIDAY	
27	MONDAY		1
28	TUESDAY	College Reopens for Even Semester	2
29	WEDNESDAY	College Council Meeting	3
30	THURSDAY		4

Total No. of Working Day: 4

DECEMBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
1	FRIDAY		5
2	SATURDAY	HOLIDAY	
3	SUNDAY	HOLIDAY	
4	MONDAY		6
5	TUESDAY		7
6	WEDNESDAY	Human Values - SI	8
7	THURSDAY	National Cancer Awareness Day	9
8	FRIDAY	Publication of Nov 2023 ESE Results	10
9	SATURDAY	HOLIDAY	
10	SUNDAY	HOLIDAY	
11	MONDAY		11
12	TUESDAY		12
13	WEDNESDAY		13
14	THURSDAY	NATIONAL ENERGY CONSERVATION DAY	14
15	FRIDAY		15

DECEMBER 2023

DATE	DAY	SCHEDULE	No. of Days Working
16	SATURDAY	Open Day	16
17	SUNDAY	HOLIDAY	
18	MONDAY		17
19	TUESDAY		18
20	WEDNESDAY	Human Values - SII	19
21	THURSDAY		20
22	FRIDAY		21
23	SATURDAY	HOLIDAY	
24	SUNDAY	HOLIDAY	
25	MONDAY	CHRISTMAS HOLIDAY	
26	TUESDAY	HOLIDAY	
27	WEDNESDAY	HOLIDAY	
28	THURSDAY	HOLIDAY	
29	FRIDAY	HOLIDAY	
30	SATURDAY	HOLIDAY	
31	SUNDAY	HOLIDAY	

Total No. of Working Day: 17

JANUARY 2024

DATE	DAY	SCHEDULE	No. of Days Working
1	MONDAY	NEW YEAR HOLIDAY	
2	TUESDAY		22
3	WEDNESDAY		23
4	THURSDAY		24
5	FRIDAY		25
6	SATURDAY		26
7	SUNDAY	HOLIDAY	
8	MONDAY		27
9	TUESDAY		28
10	WEDNESDAY	Human Values - SI	29
11	THURSDAY		30
12	FRIDAY	NATIONAL YOUTH DAY	31
13	SATURDAY	HOLIDAY	
14	SUNDAY	HOLIDAY	
15	MONDAY	PONGAL - HOLIDAY	

JANUARY 2024

DATE	DAY	SCHEDULE	No. of Days Working
16	TUESDAY	THIRUVALLUVAR DAY HOLIDAY	
17	WEDNESDAY	UZHAVAR THIRUNAL HOLIDAY	
18	THURSDAY		32
19	FRIDAY		33
20	SATURDAY		34
21	SUNDAY	HOLIDAY	
22	MONDAY	CIA-1	35
23	TUESDAY	CIA-1	36
24	WEDNESDAY	Human Values - SII CIA-1	37
25	THURSDAY	CIA-1	38
26	FRIDAY	REPUBLIC DAY- HOLIDAY	
27	SATURDAY	HOLIDAY	
28	SUNDAY	HOLIDAY	
29	MONDAY	On line fee payment for ESE opens - CIA - 1	39
30	TUESDAY	Mentoring Session - III	40
31	WEDNESDAY		41

Total No. of Working Day : 20

FEBRUARY 2024

DATE	DAY	SCHEDULE	No. of Days Working
1	THURSDAY		42
2	FRIDAY		43
3	SATURDAY		44
4	SUNDAY	HOLIDAY	
5	MONDAY		45
6	TUESDAY		46
7	WEDNESDAY	Human Values - SI	47
8	THURSDAY	Last date to pay ESE Fees without fine	48
9	FRIDAY		49
10	SATURDAY	HOLIDAY	
11	SUNDAY	HOLIDAY	
12	MONDAY		50
13	TUESDAY	Last date to pay ESE Fees with fine	51
14	WEDNESDAY		52
15	THURSDAY		53

FEBRUARY 2024

DATE	DAY	SCHEDULE	No. of Days Working
16	FRIDAY		54
17	SATURDAY		55
18	SUNDAY	HOLIDAY	
19	MONDAY	CIA-2	56
20	TUESDAY	CIA-2	57
21	WEDNESDAY	Human Values - SII CIA-2	58
22	THURSDAY	CIA-2	59
23	FRIDAY	CIA-2	60
24	SATURDAY	HOLIDAY	
25	SUNDAY	HOLIDAY	
26	MONDAY	Release of ESE Time Table	61
27	TUESDAY		62
28	WEDNESDAY		63
29	THURSDAY	NATIONAL SCIENCE DAY	64

Total No. of Working Day: 23

MARCH 2024

DATE	DAY	SCHEDULE	No. of Days Working
1	FRIDAY		65
2	SATURDAY		66
3	SUNDAY	HOLIDAY	
4	MONDAY		67
5	TUESDAY		68
6	WEDNESDAY		69
7	THURSDAY	Mentoring Session - IV	70
8	FRIDAY		71
9	SATURDAY	HOLIDAY	
10	SUNDAY	HOLIDAY	
11	MONDAY	RAMADHAN-1 HOLIDAY	
12	TUESDAY		72
13	WEDNESDAY		73
14	THURSDAY		74
15	FRIDAY	ESE Hall Ticket Online	75

MARCH 2024

DATE	DAY	SCHEDULE	No. of Days Working
16	SATURDAY	HOLIDAY	
17	SUNDAY	HOLIDAY	
18	MONDAY	CIA-3	76
19	TUESDAY	CIA-3	77
20	WEDNESDAY	CIA-3	78
21	THURSDAY	CIA-3	79
22	FRIDAY	CIA-3	80
23	SATURDAY	HOLIDAY	
24	SUNDAY	HOLIDAY	
25	MONDAY	Practical Exam Begins	81
26	TUESDAY		82
27	WEDNESDAY		83
28	THURSDAY		84
29	FRIDAY	GOOD FRIDAY HOLIDAY	
30	SATURDAY	HOLIDAY	
31	SUNDAY	HOLIDAY	

Total No. of Working Day: 20

APRIL 2024

DATE	DAY	SCHEDULE	No. of Days Working
1	MONDAY		85
2	TUESDAY		86
3	WEDNESDAY		87
4	THURSDAY		88
5	FRIDAY	HOLIDAY	
6	SATURDAY	HOLIDAY	
7	SUNDAY	HOLIDAY	
8	MONDAY	HOLIDAY	
9	TUESDAY	TELUGU NEW YEAR - HOLIDAY	
10	WEDNESDAY	EID-UL-FITR - HOLIDAY	
11	THURSDAY	HOLIDAY	
12	FRIDAY	HOLIDAY	
13	SATURDAY	HOLIDAY	
14	SUNDAY	TAMIL NEW YEAR - HOLIDAY	
15	MONDAY		89

APRIL 2024

DATE	DAY	SCHEDULE	No. of Days Working
16	TUESDAY	Last Date to Submit CIA Marks	90
17	WEDNESDAY	End Semester Exam Begins Part - IV	91
18	THURSDAY	End Semester Exam Part - IV	92
19	FRIDAY	End Semester Exam Part-IV (Last Working Day)	93
20	SATURDAY	End Semester Exam Part - IV	
21	SUNDAY	WORLD CREATIVITY & INNOVATION DAY	
22	MONDAY	ESE Part I, II, III Begins World Earth Day	
23	TUESDAY		
24	WEDNESDAY		
25	THURSDAY		
26	FRIDAY	World Intellectual Property Day	
27	SATURDAY		
28	SUNDAY	HOLIDAY	
29	MONDAY		
30	TUESDAY		

Total No. of Working Day: 09

MAY 2024

DATE	DAY	SCHEDULE	No. of Days Working
1	WEDNESDAY	MAY DAY - HOLIDAY	
2	THURSDAY		
3	FRIDAY	CENTRAL VALUATION STARTS	
4	SATURDAY		
5	SUNDAY	HOLIDAY	
6	MONDAY		
7	TUESDAY		
8	WEDNESDAY		
9	THURSDAY	End Semester Exam Ends	
10	FRIDAY		
11	SATURDAY	National Technology Day	
12	SUNDAY	HOLIDAY	
13	MONDAY		
14	TUESDAY		
15	WEDNESDAY		

MAY 2024

DATE	DAY	SCHEDULE	No. of Days Working
16	THURSDAY		
17	FRIDAY		
18	SATURDAY	HOLIDAY	
19	SUNDAY	HOLIDAY	
20	MONDAY		
21	TUESDAY		
22	WEDNESDAY		
23	THURSDAY		
24	FRIDAY	Publication of End Semester Exam Results	
25	SATURDAY	HOLIDAY	
26	SUNDAY	HOLIDAY	
27	MONDAY		
28	TUESDAY		
29	WEDNESDAY		
30	THURSDAY		
31	FRIDAY		

**NUMBER OF WORKING DAYS FOR THE ACADEMIC YEAR
2023 - 2024**

I TERM	JUNE	2023	07	92 DAYS
	JULY	2023	22	
	AUGUST	2023	23	
	SEPTEMBER	2023	19	
	OCTOBER	2023	21	
	NOVEMBER	2023	-	

II TERM	NOVEMBER	2023	04	93 DAYS
	DECEMBER	2023	17	
	JANUARY	2024	20	
	FEBRUARY	2024	23	
	MARCH	2024	20	
	APRIL	2024	09	

IMPORTANT CONTACT DETAILS

Principal Office	044-28350297
Superintendent	044-28350386
Admin Office	044-28351269
COE Office	044-28351888
Hostel	044-28352686
Placement Officer	+91 87544 03752
Physical Director	+91 99404 55991
Librarian	+91 9047426847
Mr. Rasool Mohideen - Superintendent	+91 9841331733
Mr. P. Nazeer Hussain - Electrician	+91 9840374663
Mr. A.G. Nisaruddin - Plumber	+91 90941 57419
IOB Main Branch	044-28350724
IOB NCFCC	04428353478
MEASI Office	044-28350318 044-28353074
MIIT	044-28352374
MIM	044-28351050
MAA	044-28350445
OMEIAT	044-48566559

INTERCOM DIRECTORY

DEPARTMENTS (SHIFT-I)

ENGLISH	321
TAMIL	330
ARABIC	329
HINDI & FRENCH	331
HISTORY	314
SOCIOLOGY	320
ECONOMICS	322
CORPORATE SECRETARYSHIP	350
COMMERCE	315
COMMERCE HOD	316
MATHEMATICS	323
\ PHYSICS	313
PHYSICS LAB	310
CHEMISTRY	324
CHEMISTRY LAB	312
PLANT BIOLOGY	317
ZOOLOGY	318
COMPUTER SCIENCE	347
COMPUTER SCIENCE LAB	349
LIBRARIAN	340
LIBRARY OFFICE	341
PHYSICAL EDUCATION	346
WEB ADMIN. ROOM	311

DEPARTMENTS (SHIFT-II)

BUSINESS ADMINISTRATION	325
BANK MANAGEMENT	319
COMPUTER SCIENCE	354
COMPUTER APPLICATIONS	355
INFORMATION SYSTEM MAGT.	348
BIOTECHNOLOGY	351
URDU	309

ADMINISTRATION

BOARD ROOM	301
PRINCIPAL OFFICE	302
PRINCIPAL DIRECT	303
VICE PRINCIPAL (ACADEMIC)	301
VICE PRINCIPAL (ADMIN)	301
ADMN. OFFICE (DAY)	304
SUPERINTENDENT	305
ACCOUNTS SECTION	307
ESTABLISHMENT SECTION	308
IQAC OFFICE	306
COE DIRECT	333
ASST. COE	334
PA TO COE	332
COE OFFICE II FLOOR	338
COE OFFICE III FLOOR	339
SECRETARY RECEPTION	401

MEASI OFFICE	402
EXECUTIVE DIRECTOR	403
ADMINISTRATIVE OFFICER	404
DEPUTY WARDEN (HOSTEL)	345
HOSTEL OFFICE	344
HOSTEL SECURITY GATE	343
SECURITY GATE-1	352
SECURITY GATE-2	353
NEW OFFICE CABIN 1,2,3,4	247
NEW OFFICE CABIN 5,6,7,8	248
NEW OFFICE CABIN 10,11,12	249
NEW OFFICE CABIN 13,14,15,16	266
NEW OFFICE CABIN 17,18,19,20	267
ACCOUNTS	268
XEROX ROOM	269

TIME TABLE

TIME TABLE 2022 - 2023						
HOURS	1	2	3	4	5	
DAY	08.30-09.30 02.00-02.50	09.30-10.30 02.50-03.40	10.30-11.30 03.40-04.30	11.45-12.40 04.45-05.35	12.40-01.30 05.35-06.40	
DAY I						
DAY II						
DAY III						
DAY IV						
DAY V						
DAY VI						
BREAK						

NOTES

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