THE NEW COLLEGE, Chennai -600014
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Sponsored by the Muslim Educational Association of southern India (MEASI)
Accredited by NAAC with 'A' Grade (3rd cycle)

SUMMARY OF IQAC MINUTES AND ACTIONS TAKEN (2021-2022)

S. No.	Date	Venue	Agenda	Actions Taken
1	04.06.2021	Zoom Platform	Conduct of BOS for all the Departments and Preparation for SSR	1. Board of Studies Meetings of all the departments were conducted and the Documents along the minutes and reports were sent to Controller of Examinations by the departments. 2. Controller of Examinations was requested to convene Academic Council meeting immediately.
2	04.08.2021	IQAC Room	Seed Grant Presentation and Selection of Researchers	Seven Faculty members and Two PG students were shortlisted for the Seed Grant to be given by the Management to pursue project works based on the recommendations of the expert committee of Centre for Multidisciplinary Research & Innovation (CMRI)
3	04.09.2021	IQAC Room	Enquiry of Status of SSR Preparation	An analysis was carried out by IQAC taking into account the data related to the seven criteria, received from all the departments and decided to enhance the score of every criterion as the result of the analysis was not as expected.
4	04.10.2021	IQAC Room	Conduct of Online classes and any other matter	1. Google Classrooms for every course were created by the Web team and they were passed on to the respective HODs to be shared to the individual teachers, who were supposed to deal with the courses. 2. Even though it was a pandemic situations many programmes through online platforms were conducted.

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5	21.10.2021	IQAC Room	Criterion V – Student Support and Progression	Criterion V team members conducted a camp involving some faculty members and staff of the college to help students to get applications for Post Matric Scholarship October 2020 tentatively on 27.10.2020 to 29.10.2020 and make them fill in the presence of faculty members. Training programmes were conducted for the faculty members, who were in charge of teaching Employability skills courses.
6	16.11.2021	IQAC Room	Preparations for Self-Study Report (SSR	Google Classrooms were created by the IQAC to collect data related to each criterion with necessary templates under the name of Assignments.
7	08.12.2021	IQAC Room	Research Project Proposals Selection for Seed Grant (2021-2022)	A total of 31 applications from staff and students for the academic year 2021-22 were received and based on the merit of the proposals 13 were considered by the Experts from Centre for Multidisciplinary Research and Innovation (CMRI) for Research Grant. A total amount of RS.241000/- (Two Lakh Forty One Thousand) was sanctioned

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| 8 | 12.01.2022 | IQAC Room | Programms / activities initiated by IQAC and IIEC | Certificates of Appreciation were awarded to faculty members from various departments, who contributed extraordinarily for NAAC accreditation. IIEC of the college organised several programms under the supervision of its Director. Some of them are: a Webinar on "Entrepreneurship Skills, Attitude, and Behavioural Development" was conducted on 25.01.2022. Along with the Department of Computer Applications jointly organised a Webinar on 27.01.2022 on "Design Thinking" in association with IEDP-EDII, University of Madras. Another Webinar on Business model canvas was organized on 28.01.22. Also, IIEC gave an Exposure Visit to IIT Incubation Centre on 28.01.2022. |
| 9 | 16.03.2022 | IQAC Room | Review of Activities held in the college and Programmes conducted by IQAC | The college conducted an Energy, Green and Environment Audit on 30.12.2021. IQAC conducted an online awareness campaign to promote MOOC courses on 16.01.2022. 250 faculty members of the college registered as experts on the Vidwan database of UGC in February 2022. Internal Academic Audit in all the departments was conducted from 9th March to 14th March 2022. External Academic Audit was conducted on 22nd and 24th March 2022. |