



THE NEW COLLEGE HOSTEL CHENNAI – 600 014.

PROSPECTUS – 2021 - 2022





THE NEW COLLEGE HOSTEL MANAGING COMMITTEE



Chairman

H.H. NAWAB MOHAMED ABDUL ALI AZIMJAH SAHIB



Hony. Secretary & Correspondent

JANAB. ELIAS SAIT SAHIB



Hony. Treasurer

JANAB. M. HAJA NAJIMUDDIN SAHIB

Hostel Sub-Committee Members:

Janab. Mandi Aslam Sahib

Janab. Imthiyaz Ahmed Sahib

Janab. Nazar Mohamed Sahib

Janab. H.M. Shamsudeen Sahib (Chairman)

Janab. S.K. Nawaz Sahib (Convenor)

Janab. Riaz Razzack Sahib

Dr. S. Basheer Ahmed Sahib

Principal (Ex-Officio)



THE NEW COLLEGE HOSTEL



Dr. S. BASHEER AHMED, M.A., M.Phil., B.Ed., Ph.D.
Principal & Warden



Dr. A. HYDER ALI, M.Sc., M.Phil., Ph.D.
Deputy Warden

RESIDENT SUPERINTENDENTS:

1. **Dr. M. SAIYAD MUSTHafa**, M.Sc., M.Phil., Ph.D.
2. **Mr. K.V. MOHAMED BILAL**, M.B.A., M.Phil., M.A. (Sociology).
3. **Mr. H. SUHEL**, M.A., M.Phil.
4. **Mr. S. ABDUL HAKKEEM**, M.A., B.Ed.

MEDICAL OFFICER:

Dr. SYED FAHRUDEEN MUNNAVAR, M.B.B.S., M.D.

MINISTERIAL STAFF:

- | | | |
|---------------------------------------|---|----------------------------|
| 1. Mr. S. ANEES AHMED , M.Com. | - | Junior Accountant |
| 2. Mr. ABDHUL SHUKUR , B.A. | - | Accountant |
| 3. Mr. S. SABOOR MOHIDEEN | - | Room Boy & Assist. Plumber |
| 4. Mr. H. MOHAMED SALEEM | - | Plumber |
| 5. Mr. B. NARASAIYA | - | Scavenger |
| 6. Mr. MOHAMED HUSSAIN | - | Custom Tailor |



THE NEW COLLEGE HOSTEL CHENNAI – 600 014.

RULES AND REGULATIONS

OBJECTIVES

The New College Hostel is run in an Islamic atmosphere with the primary objective of providing accommodation to outstation students, especially Muslims. It aims at providing an environment which is conducive to Intelligent acquisition of useful information and scholarship, cultivation of perfect understanding, fellowship and harmony and fortification of character and personality, thereby moulding the inmates into cultured, disciplined and responsible citizens. It also aims to strengthen the Muslim inmates in their faith in the tenets of Islam, their obligation for daily prayer and their observance of important Islamic principles, including Ramzan fasting.

ADMINISTRATION

The hostel is governed collectively by the Honorary Secretary & Correspondent of the College, The Warden, The Deputy Warden and the Resident Superintendents. The Principal of the College is the Warden who is responsible for general administration of the hostel. The Deputy Warden is a member of the college teaching staff and looks after the day to day administration of the hostel. The Resident Superintendents, who are drawn from the college teaching staff, assist the Deputy Warden in matters of general administration, attend to duties assigned to them by the Deputy Warden and enforce discipline in the hostel.

ADMISSION

1. Students of the New College, and other MEASI allied institutions in New College Campus are considered for admission to the hostel.
2. Students are admitted to the hostel only after their admission into the college.
3. The application should be completed with all relevant details including the correct address of the parent / guardian with Postal Pin code.
4. The application should contain the address of a local guardian, whom the authorities will contact whenever it is necessary.
5. The applicant should sign a declaration agreeing to abide by the rules and regulations of the hostel and other instructions that shall be issued by the authorities from time to time. The declaration shall be countersigned by the parent/ guardian.
6. On intimation from the Deputy Warden, the applicant should appear for an interview before him, along with his parent / guardian.

7. **The applicant should produce at the time of admission either the college fee receipt or a bonafide certificate issued by the college.**
8. The Deputy Warden may entertain or reject application for admission depending on merit of the candidate.
9. Admission will automatically lapse if the applicant fails to pay the hostel fee within the time notified.
10. Admission is given only for the current academic year and will automatically end at close of the year.
11. Re-admission is not, however, guaranteed as a matter of routine. The authorities have the right to grant or deny re-admission depending on the conduct and behaviour of the inmate in the previous year.

GENERAL

1. On admission, the applicant will be allotted rooms by the Deputy Warden which should not be exchanged on any account. The Deputy Warden may however consider the request of a boarder for a change of room on valid grounds.
2. The authorities reserve the right to ask an inmate to shift to another room without assigning any reason.
3. Each boarder will be provided with a cot, a table, a chair and a wall cupboard with door. The furniture shall not be removed from one room to another under any circumstances.
4. No boarder is allowed to use any other electrical appliances such as Tape Recorder, Bluetooth speakers, Table Fan, Electric Iron, Heater, Laptops, etc. without prior permission from the Deputy Warden. Inmates who are permitted to use extra electric appliances will however be charged an additional fee a month per appliance.
5. Boarders are expected to switch off lights, fans etc. before leaving the rooms.
6. They are also expected to keep the furniture and other fittings provided to them in good condition.
7. The rooms should be kept neat and tidy.
8. Laundry services will be available on all working days from 9 AM to 5 PM. Inmates can get their clothes washed once a week.
9. The inmates are instructed to ensure safety of their personal belongings in the room. The hostel authorities are in no way responsible for any money or valuables lost by them.
10. They are not normally permitted to stay in the hostel during terminal holidays. The Deputy Warden, may however permit those, who find it difficult to go to their home during such holidays to stay in the hostel on their written requests
11. All boarders shall vacate the hostel within 24 hours after the last Semester Examination.

LEAVE ON ABSENCE

1. No boarder shall absent himself from the hostel without having obtained prior permission from the Deputy Warden.
2. Boarders should submit leave application in the prescribed form available in the hostel office, addressed to the Resident Superintendent in person at least a day in advance.
3. No leave of absence for weekends and short holidays will be granted without a written consent of the parent or guardian.

STUDY HOURS

1. Sunday to Friday 9.00 p.m. to 10.00 p.m.
2. Perfect silence must be maintained during the study hours.
3. Boarders should strictly adhere to the study hours and concentrate in studies.
4. Roll Call shall be taken every night between 9.00 p.m. and 10.00 p.m.
5. Absence during roll call shall be considered a serious violation of rules and may warrant dismissal from hostel if repeated in spite of warning.
6. No boarder shall leave the hostel after 8.00 p.m. or stay away during nights without prior permission of the Deputy Warden or Resident Superintendents.
7. Those who obtain prior permission to return late to the hostel should get a "Permission Pass" from the Deputy Warden or Resident Superintendents to be produced to the Security on return.
8. Permission to stay outside overnight will not be granted.

RECREATION

1. There is a Common Hall in the hostel which is conveniently spacious to conduct seminars, literary debates and meetings.
2. Newspapers and news magazines are supplied in the common hall for reading it should not be taken out of the reading room.
3. The working hours of the reading room shall be between 5.00 a.m. to 6.00 p.m. everyday.
4. The hostel has facilities for the following games.
 1. Table Tennis
 2. Badminton
 3. Chess
 4. Cricket
 5. Carrom
 6. Volleyball
5. All the indoor games should be played only in the Common Hall.
6. All games can be played from 4.00 p.m. to 8.00 p.m. on working days.

GOING ON VACATION / TO NATIVE

1. The authorities have the right to suspend or dismiss a boarder for violation of the rules.
2. Suspension or dismissal of a student from the college will entail automatic suspension or dismissal from the hostel too.
3. Any boarder desiring to leave the hostel during the year should intimate his intention to the Deputy Warden in writing at least a week in advance and get his approval.
4. When he vacates the hostel, he should inform the Sergeant to verify the condition of furniture, electrical fittings and other things entrusted to him. Before vacating the hostel, he should clear all dues and the cost of damage, if any.

GENERAL DISCIPLINE

1. Day scholars are not allowed in the hostel.
2. The boarders should not be found in their rooms during class hours unless they are sick and that too with the prior permission of the Deputy Warden. Contravention by a boarder of this rule will be severely dealt with.
3. Boarders are always expected to be formally dressed in the hostel.
4. **“Ragging” in any form is strictly prohibited. It is a crime, punishable under law. Severe disciplinary action will be taken by the authorities.**
5. Every kind of intoxicant and prohibited drug should be scrupulously avoided. Boarders using them will face expulsion from the hostel.
6. Boarders shall not interfere with the work of the Mess Contractor, Medical Officer or other service personnel. They are expected to behave with dignity & decorum.
7. Boarders are not permitted to keep vehicles, in the hostel premises. Boarders shall not put up any notice or write or affix anything on walls or doors.
8. Boarders shall not convene meeting or collect funds or have parties of any sort, under any circumstances without obtaining the permission from the Deputy Warden.
9. **There will be no election in the hostel.**
10. It shall be open to the Hostel authorities to amend or modify or add to the above rules, if necessary.
11. The Hostel Administration expects every inmate to make full use of the amenities in the Hostel and to wholly concentrate on studies. The administration is willing to lend a helping hand to the inmates in all their genuine problems and expect earnestly the whole-hearted co-operation of the boarders, parents, and guardians to make the New College Hostel – a home for their wards and to give them a congenial atmosphere for their academic progress and achievement, that may contribute greatly towards the progress of the humanity.



MEASI HEALTH CENTRE

MEDICAL FACILITY

1. The Hostel Medical Officer will be available in the Hostel Clinic between 4.00 p.m. and 7.00 p.m. on all working days.
2. Boarders who are sick, can get necessary medical advice and treatment from him.
3. Illness of the boarders shall be brought to the notice of the Resident Superintendents by the patient or his roommate in time to enable to arrange for the services of the Medical Officer.
4. Medicines recommended by the Medical Officer for common illness will be kept in the Hostel Clinic for use of the boarders.

WAITING HALL



CLINIC

COVID-19 ISOLATION ROOM



HOSTEL MESS

- 1 The hostel mess provides Veg and Non-vegetarian food. It is run on contract basis.
- 2 The mess rates and charges for extra are fixed by Management in consultation with the contractor and the Deputy Warden.
- 3 The Management reserves the right to increase the mess rate from time to time depending on the market price of essential commodities.
- 4 The menu is prepared by the Deputy Warden and the Resident Superintendents keeping in mind the wishes and requirements of the boarders.
- 5 The quality of the food provided will be periodically checked by the Deputy Warden.
- 6 All boarders should take food in the mess except in case where permission is granted for going to native place or elsewhere on leave exceeding three days.
- 7 Diet for the Sick inmates food such as Bread, Milk, Rasam, Rice, Curd rice will be supplied in the rooms.
- 8 All difficulties, complaints and suggestions pertaining to mess should be brought to the notice of the Deputy Warden or Resident Superintendents.
- 9 A boarder who applies for leave in advance for more than three days will be entitled to rebate after three days. Such leave should be granted by the Deputy Warden.



DINING HALL



READING NEWSPAPER



CARROM



SHUTTLE COURT



TABLE TENNIS





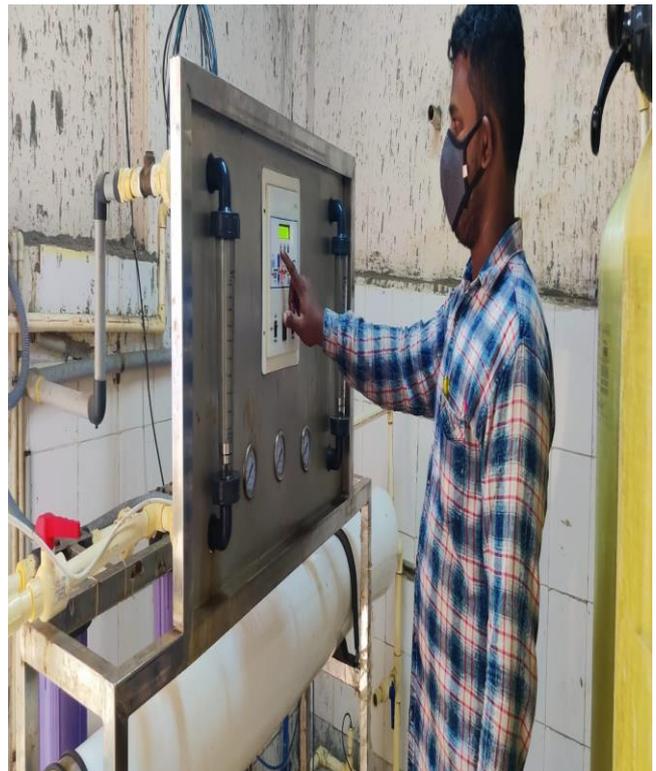
LAUNDRY SERVICE



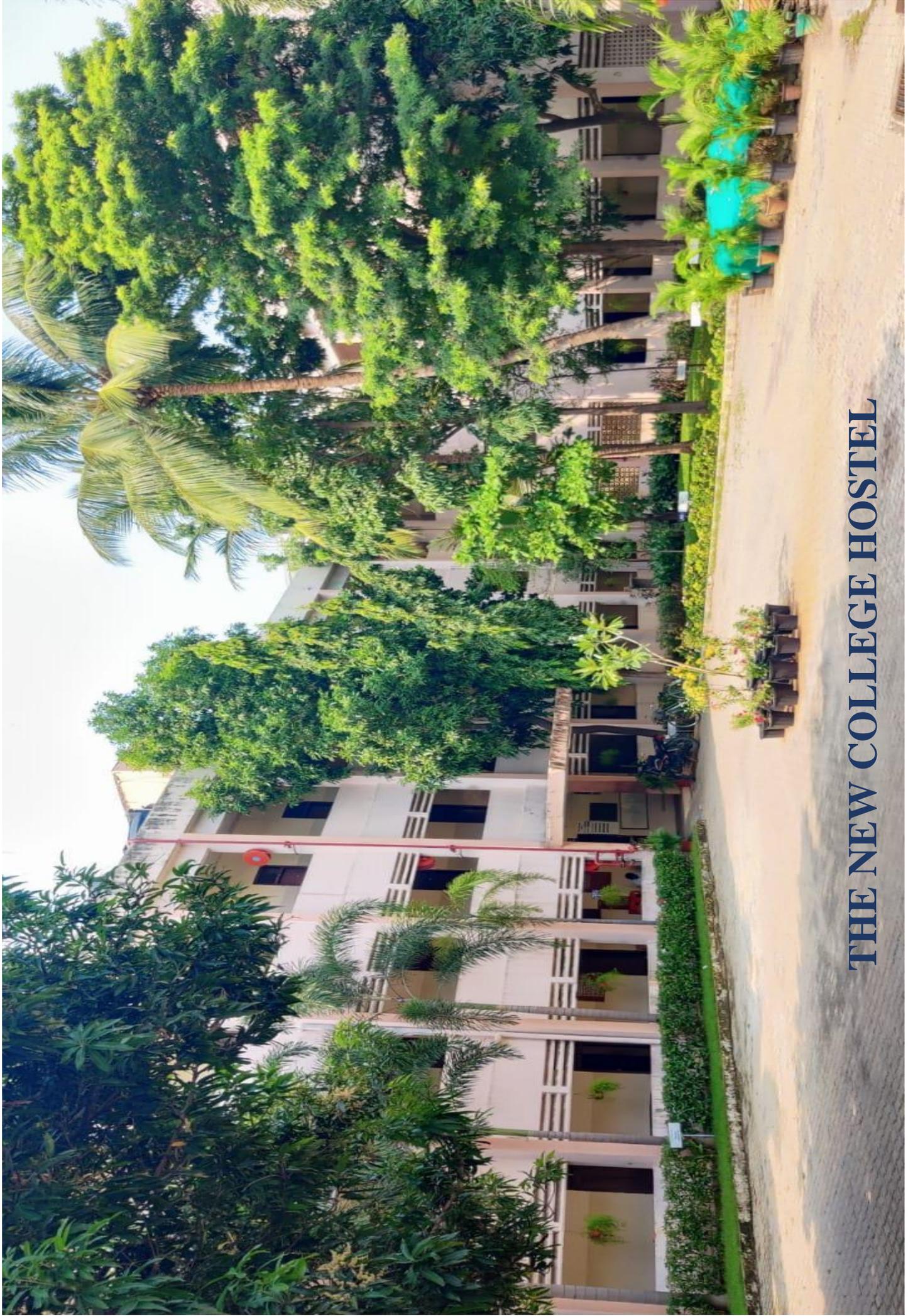
FIRE SAFETY EQUIPMENTS



REVERSE OSMOSIS PLANT







THE NEW COLLEGE HOSTEL